KINGSTON ST MARY PARISH COUNCIL

Notice of the Ordinary Council Meeting – 13th July 2020

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

Due to the COVID-19 pandemic and ongoing restrictions placed on gatherings, social distancing measures and self-isolation guidelines, the July Council meeting will be conducted virtually using Zoom.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. **Should a member of the public wish to attend the virtual meeting please e-mail the Clerk with your name, e-mail address and question(s) no later than 7.30pm on Sunday, July 12th, if possible, and you will be sent an invitation to join the meeting.**

This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

(d) District Councillor's Report

(e) Police Report

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declarations of Interest**
3. **Approval of Minutes of the Ordinary Meeting held on 8th June 2020**
4. **Planning**

   a) Applications:

   Case Ref: 20/20/0020 - Replacement of conservatory with the erection of a two storey extension to the rear of Newtons, Nailsbourne Road, Nailsbourne
   Application Type: Full Planning Permission

   b) Conditional Approvals:

   Case Ref: 20/20/0012 – Construction of gable dormer on the front elevation of 6 Quantock Rise, Kingston St Mary. Decision of Conditional Approval was made on 15/06/2020.

   Case Ref: 20/20/0015 – Erection of a single storey extension to the rear of 6 Meadow Close, Kingston St Mary. Decision of Conditional Approval was made on 06/07/2020.
5. **Traffic Calming Measures**
6. **Walking and Cycling Manifesto for Somerset** - final 'consensus' version
7. **Playing Field**
8. **Grants & Donations Policy**
9. **Link Up Funding**
10. **Restoration of Millenium Bench**
11. **Local Government Reorganisation**

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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12. Internal Audit Report – to receive and note the annual Internal Audit Report

13. Annual Governance and Accountability Return 2019/20 (AGAR) –
- **a)** To review and approve proposed allocation of reserves
- **b)** To review and approve Section 1 - Annual Governance Statement 2019/20
- **c)** To review and approve Section 2 – Accounting Statements 2019/20
- **d)** To certify Council as exempt and return Certificate of Exemption

14. Financial Matters

To authorise the following payments:
£165.40, HMRC – Clerk PAYE payment
£220.00, Jack Councill – Grass cutting on village green
£100.00, Jill Larcombe – Internal Audit fee
£700.00, Village Hall Committee – Improving Lives Grant

15. Resolution to amend Bank Mandate

16. Items for Next Agenda

17. Items for LinkUp and KSM Website

Date of the Next Meeting: 7th September 2020

Mrs Katie Gibbins, Parish Clerk
8th July 2020

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