KINGSTON ST MARY PARISH COUNCIL
Notice of the Annual Parish Council Meeting
14th June 2021 at 19.30

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

Due to the COVID-19 pandemic and ongoing restrictions placed on gatherings, social distancing measures and self-isolation guidelines, the June Annual Parish Council meeting will be conducted virtually using Zoom, please find the joining instructions below.

To join the Zoom meeting:
https://zoom.us/j/96363623941?pwd=U1FMT2IwaW1laVJXNVJEc0R1UGNzUT09

Meeting ID: 963 6362 3941
Passcode: 006493

PUBLIC FORUM
(a) Matters for report only
(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. **Should a member of the public wish to attend the virtual meeting please e-mail the Clerk with your name, e-mail address and question(s) by 19.30 on Sunday, June 13th, if possible, and you will be sent an invitation to join the meeting.**
This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report
(d) District Councillor's Report
(e) Police Report

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declarations of Interest**
3. **Approval of Minutes of the Ordinary Meeting held on 12th May**
4. **Planning**

a) Applications:

Case Ref: 20/21/0015 - Replacement of summerhouse adjacent to tennis court at Fulford House, Yarford Lane, Kingston St Mary

Case Ref: 20/21/0016 - Erection of an open fronted steel framed agricultural building for storage of machinery and fodder with erection of canopy over concrete manure store at Grove Farm, Pickney Lane, Kingston St Mary

b) Conditional Approvals:

Case Ref: 20/21/0005 - Replacement of attached garage with the erection of a single storey extension for ancillary accommodation and erection of detached double garage at Newtons, Nailsbourne Road, Nailsbourne

c) Refusals:

Case Ref: 20/21/0002 - Erection of an agricultural building for the storage of machinery (adjacent to storage building) at Church Lane Farm, Church Lane, Kingston St Mary (retention of works already undertaken)

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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5. **Climate Change -** Consider the formation of a Climate Change Cluster Group to share good practice and ideas amongst local Parish Councils
6. **KSM Playing Field -** to review and approve KSM PF Constitution
7. **To review and note the Internal Audit Report**
8. **Annual Governance and Accountability Return 2020/21 (AGAR)** –
   a) To certify Kingston St Mary Parish Council exempt and return Certificate of Exemption
   b) To review and approve Section 1 - Annual Governance Statement 2020/21
   c) To review and approve Section 2 – Accounting Statement 2020/21
9. **Model Publication Scheme -** to review and adopt
10. **Queens Platinum Jubilee -** to discuss possible events in celebration of
11. **Local Government Reorganisation -** to consider letter sent from West Monkton Parish Council
12. **Dog Waste Bins -** update
13. **Happy to Chat Bench -** update
14. **Active Travel Funding -** update
15. **Climate Questionnaire -** update
16. **Path from Lodes Lane to the Church -** update
17. **Housing Needs Survey -** update
18. **Kingston Community Partnership -** update
19. **Financial Matters**
    To authorise the following payments:
    £145.00 – Steen R&W – improvement works on website to improve accessibility as required
    £450.00 – Kingston Community Partnership – Section 137 spending approved in 2021/22 budget to be allocated as follows: £150 - Guerilla Gardening, for the purchase of seeds, £200 - KAPACC, for the annual cycle event and £100 - KCP, to support ongoing work
    £750.00 – Playing Field Committee – approved in 2021/22 budget
    £500.00 – Youth Club – approved in 2021/22 budget
20. **Items for Next Agenda**
21. **Items for Link Up and KSM Website**

Date of the Next Meeting: 12th July 2021

Mrs Katie Gibbins, Parish Clerk
9th June 2021

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