KINGSTON ST MARY PARISH COUNCIL
Notice of the Annual Parish Council Meeting - 10th May 2022 at 19.30

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Annual Meeting of the Parish Council, Tuesday, 10th May 2022 at 7.30pm in the Pavilion at Kingston St Mary Playing Fields.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

(d) District Councillor's Report

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. To elect a Chairman and sign a Declaration of Acceptance of Office form

2. Declaration of Acceptance of Office forms - to pass a resolution that any absent Councillor can sign a Declaration of Acceptance of Office form before the start of the next Parish Council meeting

3. Attendance and Apologies

4. Councillors' Declaration of Interests

5. Approval of Minutes of the Ordinary Meeting held on 12th April 2022

6. Somerset County Council Election Results

7. To appointment members responsible for

7.1 Planning

7.2 KSM Playing Field Management Committee Representative

7.3 Finance Member/Auditor

8. To appoint members responsible for outside bodies

8.1 Quantocks

8.2 NALC/SALC

9. Members of the public with responsibilities - To ascertain whether the current members of the public agree to hold responsibilities for

9.1 Footpaths and Rights of Way

9.2 Tree Warden

9.3 Natural Environment

9.4 Internal Auditor

10. Local Government Association Model Councillor Code of Conduct - to review and adopt

11. Standing Orders and Procedures – to review and adopt

11.1 **Standing Orders – 10th May 2021**

11.2 **Financial Regulations – 10th May 2021**

11.3 **Internal Audit Procedure -10th May 2021**

11.4 **Financial Risk Assessment – 10th May 2021**

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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11.5 **Model Publication Scheme – 10th May 2021**

12. Planning

a) Applications:

Case Ref: 20/22/0017 - Variation of Condition No. 02 (approved plans) of application 20/15/0029 to relocate the house and garage and amend the elevations to suit at Lower Portman Farm, Fitzroy Road, Norton Fitzwarren Application
Type: Removal or Variation of Condition(s)

Case Ref: 20/22/0013/T - Notification to fell one Yew tree within Kingston St. Mary Conservation Area at The Old Parsonage, Kingston Road, Kingston St. Mary Application
Type: Works to Trees in Con. Area inc. Felling

13. Matters Outstanding from Previous Minutes

i. Happy to Chat Benches
ii. Active Travel/Speed Limit Restrictions
iii. Path from Lodes Lane to the Church
iv. Church Lane Flood Prevention
v. The Queen's Platinum Jubilee
vi. Church Lane Road Safety and Pedestrian Safety Mirror
vii. Car Parking and Primary School Car Park
viii. Oak Tree Maintenance

14. Kingston St Mary Community Orchard

15. Wildlife Surveys

16. Neighbourhood Plan - update

17. Climate Action Planning - update

18. Kingston Community Partnership - update

19. Financial Matters

To authorise the following payments:

£635.96 – Zurich, Insurance Policy Renewal Premium for 1 June 2022 – 31 May 2023
£8100.39 (£6750.32 + £1350.07 (VAT)) – Proludic Ltd, new play equipment
£258.38 – Paul Townsend, Road Closed signs and notices for Queen's Jubilee Street Party
£249.98 – David Stripp, Eagle Plant toilet hire and event accessories for Queen's Jubilee celebrations

To note the following receipts:

£6192.50 - Precept I - 2022/23

20. Items for Next Agenda

21. Items for Link Up and KSM Website

Date of the Next Meeting: 14th June 2022

Mrs Katie Gibbins, Parish Clerk
7th May 2022

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk