KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting – 14th February 2023 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 14th February 2023 at 7.00pm in the Village Hall in Kingston St Mary.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

(d) District Councillor's Report

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Ordinary Meeting held on 17th January 2023**
4. **Planning**
   a) Applications:
   Case Ref: 20/23/0001 - Erection of a tree house at Millfield House, Kingston Road, Kingston St Mary (amended scheme to 20/20/0029).
   b) SW&T's Strategic Housing and Employment Land Availability Assessment
5. **Matters Outstanding from Previous Minutes**
   i. Leaches Field and Sawyers Leigh – green space planting
   ii. Street Lighting – Sawyers Leigh
   iii. Parish Emergency Plan – review draft
   iv. Highway Improvements
   v. Village Fete – Coronation of King Charles III
   vi. Kingston Road - Temporary closure February 2023
6. **Mill Meadow Planning – update**
7. **Kingston St Mary 'Education Fund' and 'Relief in Need' Charities**
8. **Somerset Statement of Community Involvement Consultation**
9. **Annual Governance & Accountability Return (AGAR) for the year ended 31 March 2022** - consider the final external auditor report
10. **Annual Parish Meeting** – Format and Invites
11. **Local Community Networks** – update
12. **Climate Action Planning** – update
13. **Neighbourhood Plan** – update
14. **Kingston Community Partnership** – update
15. **Financial Matters** -
    To note the most recent bank reconciliation and authorise the following payments:
    £198.00 – KSM Village Hall, Replacement battery for the KSM Village defibrillator

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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£125.00 - KSM Playing Field, PC's hire of the Pavilion during 2022
£129.59 - Bin Shop - Trading name of Kingfisher Direct Ltd, 7 Cu Ft Standard Grit Bin (200 Litre / 250 Kg Capacity)
£240.00 – PKF Littlejohn LLP, Professional services rendered in connection with the limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2022

Date of the next meeting: 14th March 2023

Mrs Katie Gibbins, Parish Clerk
8th February 2023

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk