KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting - 6th June 2023 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 6th June 2023 at 7.00pm in the Pavilion at Kingston St Mary Playing Fields.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

County Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Ordinary Meeting held on 9th May 2023**
4. **Planning**

a) Applications:

Case Ref: 20/23/0011 - Formation of private menage at Yarde Farm, Langford Lane, Norton Fitzwarren

Case Ref: 20/23/0014 and 20/23/0015/LB - Installation of french doors to out building and 2 No. conservation rooflights with erection of shed at Stonehouse Farm, Edgeborough Farm Lane, Staplegrove

Case Ref: 20/23/0018 - Variation of Condition No. 03 of application 20/94/0025 to allow for the annexe to be used as a holiday let as well as ancillary accommodation to the main dwelling at Pickney Farm, Kingston St Mary

Case Ref: 20/23/0019 - Removal of Condition No. 05 (holiday occupancy) of application 20/05/0005 and Condition No. 01 of 20/22/0027 (approved plans) at Plots 15 to 18 Mill Meadow, Parsonage Lane, Kingston St Mary

Case Ref: 20/23/0020 - Removal of Condition No. 01 (holiday occupancy) of appeal decision of application 20/06/0039 at Plots 19 and 20 Mill Meadow, Parsonage Lane, Kingston St Mary

Case Ref: 20/23/0021 - Change of use and conversion of workshop into 1 No. holiday let and yoga studio with alterations to access at Pickney Farm, Pickney Lane, Kingston St Mary (resubmission of 20/22/0012)

b) Conditional Approvals:

Case Ref: 34/23/0010 - Variation of Condition No. 02 (approved plans) of application 34/19/0034 to install solar panels on both sides of the roof, 12 No. panels per roof, at Stonehouse Farm, Edgeborough Lane, Staplegrove

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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c) Withdrawn:
Case Ref: 20/23/0002 - Erection of a two storey extension to the front of Snow Lodge, Kingston Road, Kingston St Mary (retention of works already undertaken)

5. **To review and note the Internal Audit Report**
6. **Annual Governance and Accountability Return 2022/23 - (AGAR)**
   a) To review and approve Section 1 – Annual Governance Statement 2022/23
   b) To review and approve Section 2 – Accounting Statement 2022/23
7. **Climate Emergency**
8. **Financial Matters**
   To note authorise the following payments:
   £272.00 – KSM Village Hall, hire of hall for PC meetings from Oct 2023 to March 2024 and October 2022 and June 2023 NP meetings
   £260.00 – Jack Councill, grass cutting and maintenance of village green for 2023
   £300.00 – Matt Sweeting Photography – photography services at whole village functions
   £110.00 – Jill Larcombe, internal audit fee
9. **Items for Next Agenda**
10. **Items for Link Up and KSM Website**

Date of Next Meeting: 11th July 2023

Mrs Katie Gibbins, Parish Clerk
1st June 2023