KINGSTON ST MARY PARISH COUNCIL
Notice of the Annual Parish Council Meeting - 9th May 2023 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Annual Meeting of the Parish Council, Tuesday, 9th May 2023 at 7.00pm in the Pavilion at Kingston St Mary Playing Fields.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

County Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. To elect a Chairman and sign a Declaration of Acceptance of Office form
2. Attendance and Apologies
3. Councillors' Declaration of Interests
4. Approval of Minutes of the Ordinary Meeting held on 17th April 2023
5. To appointment members responsible for
5.1 Planning
5.2 KSM Playing Field Management Committee Representative
5.3 Finance Member/Auditor
6. To appoint members responsible for outside bodies
6.1 Quantock Hills Joint Advisory Committee
6.2 NALC/SALC
7. Members of the public with responsibilities - To ascertain whether the current members of the public agree to hold responsibilities for
7.1 Footpaths and Rights of Way
7.2 Tree Warden
7.3 Natural Environment
7.4 Internal Auditor
8. Local Government Association Model Councillor Code of Conduct - to review and adopt
9. Standing Orders and Procedures – to review and adopt
9.1 **Standing Orders**
9.2 **Financial Regulations**
9.3 **Internal Audit Procedure**
9.4 **Financial Risk Assessment**
9.5 **Model Publication Scheme**
10. Planning
a) Applications:
Case Ref: 34/23/0010 - Variation of Condition No. 02 (approved plans) of application 34/19/0034 to install solar panels on both sides of the roof, 12 No. panels

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per roof, at Stonehouse Farm, Edgeborough Lane, Staplegrove
Case Ref: 20/23/0004 – Erection of a single storey extension to the rear, canopy to the front and external alterations at Kingslood, Lodes Lane, Kingston St Mary
Case Ref: 20/20/0005/LB – Erection of a single storey extension to the rear, canopy to the front and external alterations at Kingslood, Lodes Lane, Kingston St Mary
Case Ref: 20/23/0007 – Various internal and external refurbishments and repairs to include the conversion of rooms into 2 No. additional flats, rebuilding of shed, tarmac to bin store area, electric gate to secure entrance and hedge planting, making safe hard landscaping at Tetton House, Tarr Lane, Kingston St Mary
Case Ref: 20/23/0008/LB - Various internal and external refurbishments and repairs to include the conversion of rooms into 2 No. additional flats, rebuilding of shed, tarmac to bin store area, electric gate to secure entrance and hedge planting, making safe hard landscaping at Tetton House, Tarr Lane, Kingston St Mary
Case Ref: 20/23/0010 - Variation of Condition No. 02 (approved plans) of application 20/21/0022 to provide additional dormer and change style of doors at Deyncourt, Parsonage Lane, Kingston St Mary
Case Ref: 20/23/0016/CQ - Application for Prior Approval for proposed change of use from agricultural building into 5 No. dwelling houses (Class C3) and associated building operations at Rapshill Barn, Kingston St Mary

11. Matters Outstanding from Previous Minutes
i. Parish Emergency Plan
ii. Village Fete
iii. Kingston St Mary 'Education Fund' and 'Relief in Need' Charities
iv. Annual Parish Meeting and NP Open Meeting
v. Playing Field Shelter
vi. Kingston St Mary Village Gate
vii. Church Lighting

12. The Chair's Awards for Service to the Community 2023
13. 2022/23 Year End Accounts – review and note
14. Local Community Networks - update
15. Climate Action Planning - update
16. Neighbourhood Plan - update
17. Kingston Community Partnership - update
18. Financial Matters
To note the most recent bank reconciliation and authorise the following payments:
£635.96 – Zurich, Insurance Policy Renewal Premium for 1 June 2022 – 31 May 2023
£250.00 – David Stripp, payment for the band for the King's Coronation Village Fete
£42.00 – David Stripp – printing of Fete banner
£286.62 – Marcus Anderson – PA speaker purchased for the Parish Council
To note the following receipts:
£14020.50 – Precept for 2023/24
19. Items for Next Agenda
20. Items for Link Up and KSM Website

Dates of the Next Meetings: 1st June 2023 – Annual Parish and Neighbourhood Plan Meeting and 11th July 2023 – Parish Council Ordinary Meeting

Mrs Katie Gibbins, Parish Clerk
2nd May 2023

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk