KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting – 10th October 2023 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 10th October 2023 at 7.00pm in the Pavilion at Kingston St Mary Playing Fields.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

County Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Ordinary Meeting held on 12th September 2023**
4. **Planning**

a) Applications:

Case Ref: 20/23/0034 - Replacement of garage with single storey extension, erection of a single storey garden room extension to the side, raising of roof height to form first floor accommodation and erection of detached double garage with carport at Springs, Church Lane, Kingston St Mary

Case Ref: 20/23/0026 - Erection of extension and raising of roof to form additional ancillary first floor accommodation at Whitethorn, Kingston Road, Kingston St Mary

Case Ref: 20/23/0036 - Change of use of land to domestic, erection of a single storey extension to the side, change of pitch roof to summer house and erection of detached double garage at Orchard Hill, Kingston Road, Kingston St Mary

Case Ref: 20/23/0031 - Conversion and extension of single storey wing into two storey annexe for ancillary accommodation at Lower Marsh Farm, Kingston Road, Kingston St Mary

b) Conditional Approvals:

Case Ref: 20/23/0004 & 20/23/0005/LB – Erection of a single storey extension to the rear, canopy to the front and external alterations at Kingslood, Lodes Lane, Kingston St Mary

c) Refusals:

Case Ref: 20/23/0020 - Removal of Condition No. 01 (holiday occupancy) of appeal decision of application 20/06/0039 at Plots 19 and 20 Mill Meadow, Parsonage Lane, Kingston St Mary

Case Ref: 20/21/0026 - Erection of 1 No. single storey dwelling at 3 Greenway Terrace, Kingston St Mary

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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5. Matters Outstanding from Previous Minutes
- i. Parish Emergency Plan
- ii. Kingston St Mary Village Gate
- iii. The Chair's Awards for Service to the Community 2023
- iv. Noticeboard – Staplegrove Rural Area
- v. D-Day 80th Anniversary Beacon and Fete - 6 June 2024
- vi. Creating Places for People – Consultation
- vii. State of hedges and overgrowth encroaching on to highway
- viii. Marquee hire
- ix. Grit Bins
- x. Playing Field Shelter
- xi Tree Inspections

6. Somerset Prepared – Community Resilience Survey
7. Flash Flooding and Flood Rapid Response Catchments
8. Funding for Projects Using Nature to Increase Flood Resilience
9. AGAR – External Auditor's Report and Certificate 2022/23
10. Gifts and Hospitality – Accepting and Reporting
11. Local Community Networks - update
12. Climate Change - update
13. Neighbourhood Plan - update
14. Kingston Community Partnership - update
15. Financial Matters

To note the monthly bank reconciliation and authorise the following payments:

£253.98 – Paolo van der Steenhoven, bi-annual invoice for editorial and monthly technical maintenance of KSM PC webpages at kstm.uk, webhosting and domain renewal
£210.00 – PKF Littlejohn LLP, Professional services rendered in connection with the limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2023
£284.74 – SALC, 2023/24 Membership Affiliation Fee
£228.70 – Somerset Council, Emptying of dog waste bins once weekly from 1st July to 30th September
170.40 – HMRC, Clerk's PAYE for JUL/AUG/SEP
£17.80 – David Taylor, materials for village gate
£71.35 – Ian Forrest, tool hire and paint for village gate

16. Items for Next Agenda
17. Items for Link Up and KSM Website

Date of Next Meeting: 14th November 2023

Mrs Katie Gibbins, Parish Clerk
4th October 2023

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