KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting – 8th October 2024 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 8th October 2024 at 7.00pm in the Playing Field Pavilion in Kingston St Mary.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) County Councillor's Report

County Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Ordinary Meeting held on 10th September 2024**
4. **Planning**

   Applications:

   Case Ref: 20/24/0031 - Formation of opening in rear gable wall with installation of french doors with glass Juliet balcony, replacement of windows with french doors in dining room and formation of opening and installation of window in stairwell at Cala, Kingston Road, Kingston St Mary

   Case Ref: 20/23/0018 - Variation of Condition No. 03 of application 20/94/0025 to allow for the annexe to be used as a holiday let as well as ancillary accommodation to the main dwelling at Pickney Farm, Kingston St Mary

   Case Ref: 38/24/0295 - Application for approval of reserved matters following outline application 34/16/0007 for the appearance, landscaping, layout and scale for the northern ecological buffer, public open space, drainage and landscaping for Staplegrove West Phase 1, north of Staplegrove Road, Taunton

   Conditional Approvals:

   Case Ref: 20/24/0026 Variation of Condition No. 02 (approved plans) of application 20/23/0023 for minor changes to the approved plans and the schedule of plans at Lower Marsh Farm, Kingston Road, Kingston St Mary

   Case Ref: 20/24/0027 & 20/24/0028/LB - Replacement of outbuilding and erection of garage/workshop at Grove Farm, Pickney Lane, Kingston St Mary (retention of part works already undertaken)
5. **Matters Outstanding from Previous Minutes**
   - i. Internet Banking
   - ii. Parish Lengthsman
   - iii. Mill Cross Road and Country Lane Markings
   - iv. Improvements to Playing Field Access
   - v. Somerset Local Plan
   - vi. Langford Lane Defibrillator

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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vii. Parish Councillor Vacancies
viii. Finger Posts
ix. Active Travel Route/Footpath updates
x. 2025 Parish Council Meetings
xi. Emergency Plan

6. **Parish Council Scheme of Allowances**
7. **Annual Governance & Accountability Return (AGAR) for the year ended 31 March 2024** - consider the final external auditor report and decide what, if any, action is required
8. **Link-Up Board Meeting**
9. **Condition of Kingston Stream**
10. **FUNFEST @ Maidenbrook 2025**
11. **Asset and Service Devolution** - update
12. **Local Community Network** - update
13. **Climate Emergency** - update
14. **Neighbourhood Plan** – update
15. **Kingston St Mary Community Land Trust** - update
16. **Kingston Community Partnership -** update
17. **Financial Matters**
    To note the monthly bank reconciliation and authorise the following payments:
    £252.00 – PKF Littlejohn LLP, Professional services rendered in connection with the following: Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024
    £900.00 – London Hearts, DHSC - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet with keypad lock
    £650.00 – Mr E E Goretzki, repairs to village green seat
    £200.00 – Mr R Gothard, fee for storage of village marquees for the period from 1 April 2023 to 31 March 2025
18. **Items for Next Agenda**
19. **Items for Link Up and KSM Website**

Date of Next Meeting: 12th November 2024

Mrs Katie Gibbins, Parish Clerk
2nd October 2024

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk