KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting – 29th July 2025 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 29th July 2025 at 7.00pm in the Playing Field Pavilion, Kingston St Mary.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) Somerset Councillor's Report

Somerset Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Annual Parish Council Meeting held on 10th June 2025**
4. **Planning**

   Applications:

   Case Ref: 08/25/0012 - Erection of a two storey link extension between The Barn and Rose Cottage with conversion of 2 No. dwellings into 1 No. dwelling at The Barn, Grove Farm, Pickney Lane, Kingston St Mary

   Case Ref: 08/25/0018/LB - Installation of an electric vehicle charging point on the wall to the rear of The Old Tannery, Edgeborough Farm Road, Staplegrove

   Case Ref: 08/25/0021 - Erection of garage block of 5 No. single garages for private use to serve Plots 14-18 at Mill Meadow, Parsonage Lane, Kingston St Mary

   Conditional Approvals:

   Case Ref: 20/25/0016/T - Notification to fell 3 coniferous trees, one maple and 2 hollies and to carry out management works to one eucalyptus tree and one conifer within Kingston St. Mary Conservation Area at St. Marys House, Winpenny Lane, Kingston St. Mary

   Case Ref: 20/25/0017/T - Notification to carry out management works (crown-reduction) to one apple tree, one holly and one lilac at Bobbetts Cottage, Kingston Road, Kingston St. Mary

   Case Ref: 20/25/0019 - Erection of a single storey extension to the side with alterations to annexe at Tetton Farm, Tarr Lane, Kingston St Mary
5. **Matters Outstanding from Previous Minutes**
   - i. Internet Banking
   - ii. Enhanced Highways Maintenance
   - iii. Finger Posts
   - iv. Asset of Community Value – The Swan, Kingston St Mary
   - v. Kingston Road – temporary closure
   - vi. Noticeboard – update
   - vii. Playing Field Shelter – update
   - viii. Local Government Boundary Commission for England – Consultation

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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iv. Somerset Council Chair's Community Awards 2025 - Nomination

6. **Speed Indicator Device** – Buncombe Hill's 20 mph zone
7. **Boweys Lane Footpath** – Poor condition of stiles
8. **Dog Fouling on Playing Field**
9. **Parish Council Highway Works** – Licence Application & Volunteer Training
10. **St Mary's Church Flower Festival** – Village Activities Theme
11. **Somerset Council's Local Transport Plan** - Consultation
12. **Climate Emergency** – update and Climate and Emergency Action Plans
13. **Playing Field Committee** - update
14. **Local Community Network** - update
15. **Neighbourhood Plan** – review of KSM NP Policies
16. **Kingston St Mary Community Land Trust** - update
17. **Kingston Community Partnership** – update
18. **Financial Matters**
    To note the monthly bank reconciliation and authorise the following payments:
    £165.00 – Somerset Council, Road Records licence admin fee for a new noticeboard at KSM, reference G002023
    £30.00 – KSM Village Hall, hire of hall for Annual Parish Meeting and Open Meeting on 22 May 2025
    £140.40 – Somerset Council, emptying of dog waste bins for Qtr 1, 2025, 01APR25-30JUN25
    £68.80 – HMRC, Clerk's PAYE and NI payment for 06/05/2025 to 05/06/2025
19. **Items for Next Agenda**
20. **Items for Link Up and KSM Website**

Date of Next Meeting: 9th September 2025

Mrs Katie Gibbins, Parish Clerk
25th July 2025

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