KINGSTON ST MARY PARISH COUNCIL
Notice of the Ordinary Parish Council Meeting – 10th June 2025 at 19.00

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS
(Public Bodies (Admission to Meetings) Act 1960)

You are summoned to the Ordinary Meeting of the Parish Council, Tuesday, 10th June 2025 at 7.00pm in the Playing Field Pavilion, Kingston St Mary.

PUBLIC FORUM

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) Somerset Councillor's Report

Somerset Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **Attendance and Apologies**
2. **Councillors' Declaration of Interests**
3. **Approval of Minutes of the Annual Parish Council Meeting held on 13th May 2025**
4. **Planning**

   Applications:

   Case Ref: 20/25/0016/T - Notification to fell 3 coniferous trees, one maple and 2 hollies and to carry out management works to one eucalyptus tree and one conifer within Kingston St. Mary Conservation Area at St. Marys House, Winpenny Lane, Kingston St. Mary

   Case Ref: 20/25/0017/T - Notification to carry out management works (crown-reduction) to one apple tree, one holly and one lilac at Bobbetts Cottage, Kingston Road, Kingston St. Mary

   Case Ref: 20/25/0019 - Erection of a single storey extension to the side with alterations to annexe at Tetton Farm, Tarr Lane, Kingston St Mary

   Case Ref: 08/25/0004/LB - Insertion of 1 No. window to a nursery sleep room at Kings Hall School, Kingston Road, Kingston St Mary

   Conditional Approvals:

   Case Ref: 20/25/0008 - Alterations to glazed link at Stonehouse Farm, Edgeborough Farm Road, Staplegrove (retention of works already undertaken)

   Case Ref: 20/25/0011 - Erection of single storey and two storey extensions with alterations to reconfigure dwelling at West Hay Cottage, Kingston Road, Kingston St Mary

   Other Planning Matters:

   St Mary's Church, Kingston St Mary – Re-ordering Project public consultation

   Planning Enforcement in Somerset – Request for information
5. **Matters Outstanding from Previous Minutes**
   - i. Internet Banking
   - ii. Enhanced Highways Maintenance
   - iii. Finger Posts
   - iv. Asset of Community Value – The Swan, Kingston St Mary
   - v. Kingston Road – temporary closure
   - vi. Noticeboard – update

Clerk: Katie Gibbins, Telephone: 01823 451505 email: clerk@ksmpc.org.uk

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vi. Playing Field Shelter – update
viii. Nerrols 3 Planning Application Case Ref: 38/19/0129
ix. Taunton International School - The Grange update
x. ROSAG – Staplegrove West development

6. **Annual Governance and Accountability Return 2023/24 and Bank Reconciliation at 31.03.2024** – Approve amended 2023/24 figures and amended bank reconciliation at 31.03.2024
7. **To Review and Note the Internal Audit Report 2024/25**
8. **Annual Governance and Accountability Return 2024/25 – (AGAR)**
   a) To review and approve Section 1 – Annual Governance Statement 2024/25
   b) To review and approve Section 2 – Accounting Statement 2024/25
9. **Kingston St Mary Educational Foundation –** Appointment of Secretary
10. **CPRE Membership** - Appeal for members
11. **Somerset Bus Partnership** – Appeal for representative
12. **Somerset Council Chairs Community Awards 2025** – Nomination
13. **Local Government Boundary Commission for England** - Consultation
14. **Playing Field Committee** - Update
15. **Local Community Network** - update
16. **Climate Emergency** – update and Emergency Plan
17. **Neighbourhood Plan** – review of KSM NP Policies
18. **Kingston St Mary Community Land Trust** - update
19. **Kingston Community Partnership –** update
20. **Financial Matters**
    To note the monthly bank reconciliation and authorise the following payments:
    £809.34 – Zurich Insurance – insurance renewal
    £250.00 – Citizens Advice - donation
    To note the following receipt:
    £2,475.93 – Remaining CIL payment in respect of planning application 20/24/0027 – Grove Farm, Pickney Lane, Kingston St Mary, Taunton, TA2 8AS
21. **Items for Next Agenda**
22. **Items for Link Up and KSM Website**

Date of Next Meeting: 29th July 2025

Mrs Katie Gibbins, Parish Clerk
4th June 2025