Notice of the Ordinary Parish Council Meeting – 9th June 2026 at 19.00

You are summoned to the Ordinary Meeting of the Parish Council in the Playing Field Pavilion, Kingston St Mary

All council meetings are open to members of the public and the press.
(Public Bodies (Admission to Meetings) Act 1960)

Public Forum

(a) Matters for report only

(b) Questions and Representations from Residents

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the Chairman) to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingston St Mary Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced. This meeting may be recorded. If you do not wish to be recorded, please say so before making any statements or asking questions.

(c) Somerset Councillor's Report

Somerset Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights.

1. Attendance and Apologies

2. Councillors' Declaration of Interests

3. Approval of Minutes of the Annual Parish Council Meeting held on 12th May 2026

4. Planning

Applications

Case Ref: 20/26/0017/T - Notification to fell two cypress trees within Kingston St. Mary Conservation Area to the rear of Littlebrook, Kingston Road, Kingston St. Mary

Case Ref: 20/26/0018 - Removal of Condition No. 03 (agricultural occupancy) of application 44916/1 dated 12 May 1964 at Middlemarsh, Kingston St Mary

Approvals

Case Ref: 20/26/0015/T - Notification to fell one eucalyptus tree and two cypress trees within Kingston St. Mary Conservation Area at St. Mary's House, Winpenny Lane, Kingston St. Mary

Case Ref: 20/26/0003/LB - Alterations to gas pipe runs to ensure compliance with IGEM 5 regulations at Hollydene, Kingston Road, Kingston St Mary

Case Ref: 20/25/0040 - Conversion of garage and loft space into ancillary accommodation with insertion of roof lights, replacement of windows and doors, erection of extension to storage shed and erection of carport at St Marys House, Winpenny Lane, Kingston St Mary

Other Planning Matters

Somerset Local Plan 2045 – Vision for Somerset, online update scheduled for 10th June at 16.00

Staplegrove East Development

5. Matters Outstanding from Previous Minutes

a. Internet Banking
b. Annual Parish Meeting - Review
c. The Spinney
d. Noticeboard
e. The British Hedgehog Preservation Society
f. Village Green Maintenance
g. Connectivity Plan Consultation
h. Permissive Path from Lodes Lane to Church

6. To review and note the Internal Audit Report 2025/26

7. Annual Governance and Accountability Return 2025/26 – AGAR

a. To review and approve Section 1 – Annual Governance Statement 2025/26
b. To review and approve Section 2 – Accounting Statement 2025/26

8. Chair of Council's Service to the Community Awards 2026

9. Somerset Bus Franchising Proposal, May 2026 – Invitation for Views and Support

10. Electoral Services Update

11. Climate Emergency

12. Playing Field Committee

13. Local Community Network

14. Kingston St Mary Community Land Trust

15. Kingston Community Partnership

16. Financial Matters

To note the monthly bank reconciliation, authorise the following payments and approve quotation:

Payments

£180.00 + VAT – JK Grounds Maintenance, Chipping of waste material behind the shipping container
£60.00 – CPRE, Annual Membership Fee
£250.00 – Citizens Advice Somerset, donation
£200.00 – Crimestoppers, Community Safety Grant

Quotations

£515.00 + VAT – A R Computing, PC Laptop for Clerk's use

17. Items for Next Agenda

18. Items for Link Up and KSM Website

Date of Next Meeting: 14th July 2026

Mrs Katie Gibbins, Parish Clerk
07500 889426 - clerk@ksmpc.org.uk
4 June 2026