Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Kingston St Mary Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role): Katie Gibbins

Date: 06/07/2020

	£	£
Balance per bank statements as at 31/3/20:		
Instant Access Savings Account	17564.93	
Current Account	8544.66	
		26,109.59
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 **(enter these as negative numbers)**		
Chq no. 101472	(30.00)	
		(30.00)
Add: any un-banked cash as at 31/3/20		
		-
Net balances as at 31/3/20 (Box 8)		**26,079.59**