Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Kingston St Mary Parish Council

County area (local councils and parish meetings only): Somerset

Financial year ending 31 March 2021

Prepared by (Name and Role): Katie Gibbins / Clerk

Date: 14/06/2021

	£	£
Balance per bank statements as at 31/3/21:		
Instant Access Savings Account	17,574.46	
Current Account	12,592.87	
		30,167.33
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 **(enter these as negative numbers)**		
Cheque no. 101502	(143.90)	
		(143.90)
Add: any un-banked cash as at 31/3/21		
		-
Net balances as at 31/3/21 (Box 8)		**30,023.43**