Item Nr	Item	Action By
1.0	**Election of Chairman** As agreed at the Annual Parish Council Meeting held in May 2018, the Chairman position will rotate in alphabetical surname order, at each meeting and whoever is elected will remain as Chair until the next meeting. It was agreed Cllr Anderson should be Chairman for the February 2019 meeting and he duly signed the Declaration of Office which was witnessed by the Parish Clerk.	
2.0	**Attendance and Apologies** In attendance: Cllr M Anderson (Chairman) Cllr N Bradshaw Cllr J Clarke Cllr J Marsh Cllr R Stokes Cllr K Taylor Cllr A Wilcox Cllr N Townsend (PC and TDBC Councillor) Cllr R Williams (SCC Councillor) Mrs K Gibbins (Parish Clerk) Apologies received from: Cllr S Farnham	
3.0	**Councillor's Declarations of Interest in Any Agenda Item** None.	
4.0	**Members of the Public** **One** member of the public attended.	
5.0	**Police Update** The Clerk advised no report had been received from the Police prior to the meeting. The Chair asked the Clerk to send a gentle reminder to PCSO Wearmouth.	Clerk
6.0	**SCC Councillor Update** Councillor Williams summarised the monthly Briefing Sheet for Parish and Town Councils which was distributed prior to the meeting and advised the Parish Council of the following: ❖ Winter gritting – ➢ More money had become available as a result of the Councils improved financial situation. £3.5m had been promised of which£0.5m was disposable. The funds were to go towards gritting, gulley clearing, drain jetting and the reinstatement of bus services. ❖ Road Safety Improvements – ➢ Cllr Williams thanked the Community Partnership for its ongoing hard work and agreed to summarise for SCC Highways the proposed 20/30/40 mph speed limits in the Parish. He suggested that evidence should be gathered of speeding and submitted by the speed control volunteers. ➢ Staplegrove Development – Cllr Williams mentioned the impact by developers will trigger potential funding. ➢ Speed Indicator Devices (SIDs) will have to be purchased by PCs through the Councils supplier. There was no identifiable funding available from SCC for SIDs. ➢ Cllr Williams suggested a photo opportunity with Cllr John Woodman to highlight the road safety issues may be useful. ❖ Secretary of State for Defence – Cllr Williams said the visit went very well but the future of the Hydrographic Office and 40 Commando was not discussed	

6.0 cont.	❖ Unitary Authority – Will the County Council and Districts Merge? Cllr Williams said the leaders of 6 councils had met to discuss this and the impact a merger may have on local service provision and finances. ❖ Taunton Garden Town – a new radical plan to turn Taunton into a Garden Town is under discussion. The plan could change the face of Taunton. ❖ SCC Budget Meeting – 20 February ❖ TDBC Garden Town Meeting – 20 March	
7.0	**TDBC Councillor Update** Cllr Townsend reported: ❖ A new parking scheme is now in place in Taunton. The Wood Street Car Park offers 20mins free parking. Cllr Townsend to find out if this is the case with any of the other new parking scheme locations.	Cllr Townsend
8.0	**Tetton Farm Oak Tree** ❖ Cllr Wilcox reported that he had met a representative from Arboricare at the tree. The representative did not feel that the tree imposed any immediate danger. ❖ The Clerk reported that a quote had been received from Arboricare for recommended maintenance work to the tree. ❖ The Councillors agreed that a second quote would be needed before any decision was made regarding maintenance. ❖ The Clerk agreed to speak to Zurich about the Councils responsibilities towards the tree and insurance implications.	 Clerk Clerk
9.0	**Village Notice Boards** The situation with the notice boards has been resolved. No further action required.	
10.0	**Proposed development – Orchard Hill, Kingston St Mary** Cllrs Wilcox & Marsh met with the architect and son of the owner at the site. The PC agreed not to make any comment at the moment regarding the development but await sight of the formal planning application before considering the development any further.	
11.0	**Salt bins/salting of roads** The Clerk advised that she had written to SCC Highways and asked to have the salt bins refilled at Leaches Field and in Nailsbourne. The bin at Church Road was full and Cllr Anderson agreed to move salt/grit from this bin to the bin at Leaches Field. The PC will need to incorporate provision for salt/grit in next year's budget as this service will no longer be provided by SCC.	Clerk/Cllr Anderson
12.0	**Approval of Minutes of Previous Meeting dated 14 January 2019** **Resolved:** The Minutes were approved and signed as a true record.	
13.0	**Matters Arising:**	
13.1	**Village Hall Notice Board Repair** – Work completed.	
13.2	**Longmead, Nailsbourne** – Currently waiting for the Planning Enforcement Officer to go out and report back. Clerk to chase. Ongoing	C/F
13.3	**Bank Mandate: Resolution to Update-** Bank mandate not required. Letter signed requesting HSBC to change named person on account to receive all future correspondence on behalf of the PC.	
13.4	**Precept 2019/2020 Draft Budget** - Invoice from Playing Field Committee for the cost of the H&S Audit still outstanding. Invoice received.	
13.5	**Financial Matters** - Notice-It Ltd £1095.00 (New notice board at Farmers Arms) Notice board erected in wrong location. Worked completed, payment authorised.	

14.0	**Planning**	
14.1	**Applications:** 20/18/0030 – Erection of detached dwelling in garden area to south of Cala, Kingston Road, Kingston St Mary Resolved: The Council had no objections to the above referenced planning application however expressed reservations about the proposed height of the dwelling in relation to the rest of the street scene. 20/19/0001/T – Application to carry out management works to one oak tree included in TDBC Tree Preservation Order 1977 at St Mary's Church, Church Road, Kingston St Mary Resolved: The Council supports the granting of permission for the works.	
15.0	**Financial Matters**	
15.1	**Payments** ❖ Association of Local Councils £60.00 (Clerks Training) ❖ Playing Field Committee £1000.00 (Donation for new equipment, repairs and maintenance) Resolved: The Parish Council agreed to make the above payments.	
15.2	**Receipts: None**	
15.3	**Bank Mandate: Resolution to Update** Bank Mandate not required. Item closed.	
16.0	**Correspondence** The Clerk advised that the following correspondence had been received: ❖ Taunton Area Cycling Campaign – Campaign for new and improved cycle routes and cycle parking in the Taunton area. Cllr Bradshaw to review. Clerk to ask Cllr Farnham for any comments. ❖ National Association of Local Councils – Clean Air Strategy. Cllr Bradshaw to respond.	Cllr Bradshaw/ Clerk Cllr Bradshaw
17.0	**Matters for Next Meeting-** ❖ Cllr Marsh gave her apologies. ❖ Cllr Townsend to investigate if TDBC has a policy regarding development within the curtilage of an existing dwelling. ❖ Cllr Anderson agreed to write the report for the next meeting which is the Annual Parish Meeting.	 Cllr Townsend Cllr Anderson
18.0	**Items for LinkUp** Councillor Anderson to submit.	Cllr Anderson
19.0	**Date of Next Meeting – Annual Parish Meeting** Date of next meeting is Monday 11 March 2019at 7.30PM.Cllr Bradshaw to chair the meeting. The meeting closed at 8.50PM.	

Signed:		Date:	