KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD AT THE VILLAGE HALL ON MONDAY 14 JANUARY 2019

Item Nr	Item	Action By
1.0	**Election of Chairman** As agreed at the Annual Parish Council Meeting held in May 2018, the Chairman position will rotate in alphabetical surname order, at each meeting and whoever is elected will remain as Chair until the next meeting. It was agreed Cllr Wilcox should be Chairman for the January 2019 meeting and he duly signed the Declaration of Office which was witnessed by the Parish Clerk.	
2.0	**Attendance and Apologies** In attendance: Cllr A Wilcox (Chairman) Cllr J Clarke Cllr S Farnham Cllr J Marsh Cllr R Stokes Cllr N Townsend (PC and TDBC Councillor) Cllr R Williams (SCC Councillor) Mrs K Gibbins (Parish Clerk) Apologies received from: Cllr M Anderson Cllr N Bradshaw Cllr K Taylor	
3.0	**Councillor's Declarations of Interest in Any Agenda Item** None.	
4.0	**Members of the Public** Four members of the public attended.	
5.0	**Police Update** The Clerk advised no report had been received from the Police prior to the meeting.	
6.0	**SCC Councillor Update** Councillor Williams handed out a Briefing Sheet for Parish and Town Councils and advised the Parish Council of the following: ❖ Programme of cost savings measures of up to £15M needed. ❖ Bus Subsidies – A recent decision was taken to reverse an earlier decision to consult on the future of subsidised bus routes. Subsidised bus routes as a result will be protected from any cuts as part of the 2019/20 budget. ❖ Somerset Wood – The wood is being created as a memorial to honour the men and women of Somerset who died in WWI. The first delivery of trees was taken and is being planted by volunteers and 40 Commando. ❖ Future of 40 Commando – This is likely to be discussed in line with a visit from the Secretary of State ❖ Staplegrove Development – Drop down road is necessary although TDBC wish not to have it. TDBC are looking at what a model village plan for the development might mean and how to develop it. ❖ Telephone Scam - The Councillors were made aware of a telephone scam circulating across the county. ❖ Somerset wide parking review to be launched – Somerset Highways Traffic Engineers will no longer be responsible for minor changes which affect only the few. The Councillors requested that the briefing sheet be distributed prior to the meeting in the future.	Cllr Williams

7.0	**TDBC Councillor Update** Cllr Townsend reported: ❖ TDBC Assistant Director, Planning and Environment was leaving. ❖ Despite public opinion against the development of a drop down road to provide early temporary access to the Staplegrove Development Site, SCC had approved the road. ❖ Corkscrew Lane would have a one way system in place during the construction phase.	
8.0	**Community Plan** The Parish Council was presented with a detailed overview of the activities and achievements of the Kingston Community Partnership in 2018. KCP thanked the Parish Council for its donation of £500.00 towards the hire of the village hall.	
8.1/8.2	**Review of Infrastructure Issues / Road Safety Update / Speed Indicator Device** A brief review of the local infrastructure and road safety issues was given. A survey of cars travelling towards Taunton through KSM was taken and 317 cars were counted during a one hour timeframe from 08.03 – 09.03. Requests have been made historically to reduce the speed limit in the village from 30 to 20 mph. Cllr Williams has been very helpful in assisting with the efforts for speed calming measures through the Parish and it is hoped he will continue to provide support.	
9.0	**Tetton Farm Oak Tree** The Tetton Estate have provided evidence of an agreement made on 3rd April 1986 between the Trustees of the Tetton Estate and the Parish Council whereby the Council agreed to buy the Oak Tree for a period of 80 years. The conditions of the sale are detailed. As the document is evidence of ownership, the Council agreed that the following actions must be taken: ❖ Contact Council insurers and add tree to the insurance policy ❖ Obtain professional advice regarding maintenance of tree ❖ Obtain quote for a Condition Report from 2 tree specialists	 Clerk Clerk & Cllr Wilcox
10.0	**Village Notice Boards** The Parish Council agreed to uphold the decision which was taken in the December meeting. The Parish Clerk will advise the contractor of the Council's position.	 Clerk
11.0	**Role and Function of Monthly Chair** The role and function of the monthly chair was discussed and it was agreed that the current Chair should copy in the next Chair in all Council correspondence. The agenda should be set between the Chairs and the Clerk. The Minutes should be distributed when ready. All Councillors were happy to communicate via e-mail although Cllr Townsend said for urgent matters he would be best contacted by phone. It was agreed that the Clerk would send the contact list to all Councillors for future reference.	 Clerk
12.0	**Approval of Minutes of Previous Meeting dated 10 December 2018** **Resolved:** The Minutes were approved and signed as a true record.	
13.0	**Matters Arising:**	
13.1	**Village Hall Notice Board Repair** – The Clerk reported she had spoken to the contractor undertaking the repair and he was waiting for further instructions from the Council. Ongoing	C/F
13.2	**Longmead, Nailsbourne** – Currently waiting for the Planning Enforcement Officer to go out and report back. Clerk to chase. Ongoing	C/F
13.3	**Approve Parish Clerk Letter** – Item closed.	
13.4	**Bank Mandate: Resolution to Update -** Ongoing	C/F

13.5	**Precept 2019/2020 Draft Budget** - Invoice from Playing Field Committee for the cost of the H&S Audit still outstanding. Clerk to chase. Ongoing	C/F
13.6	**Financial Matters** - Notice-It Ltd £1095.00 (New notice board at Farmers Arms) Notice board erected in wrong location. Payment not authorised. Ongoing	C/F
14.0	**Planning**	
14.1	**Applications:** **Application for a Certificate of Lawfulness - Agricultural Building at Volis Farm, Volis Hill, Kingston St Mary, TA2 8HS – G**ranted	
14.2	**Proposed development – Land at Orchard Hill, Kingston St Mary** Councillors Wilcox and Marsh agreed to contact agent and arrange meeting to discuss initial plans.	Cllrs Wilcox & Marsh
15.0	**Financial Matters**	
15.1	**Payments** ❖ Parish Clerk £204.37 (December Wages) ❖ Kingston St Mary Village Hall £25.00 (Hall Hire) Resolved: The Parish Council agreed to make the above payments.	
15.2	**Receipts: None**	
15.3	**Sign Parish Clerk Letter to HSBC** Letter signed. Item closed.	
15.4	**Bank Mandate: Resolution to Update** Ongoing	Clerk
16.0	**Correspondence** The Clerk advised that the following correspondence had been received: ❖ SCC - Authorisation for the erection of a Pedestrian Gate ❖ Parish Paths Consultation from Footpath Liaison Officer – Councillors asked for copy of the document to be distributed. ❖ TDBC Planning Decision 20/17/0038 Approval of a Gateway – Councillor Townsend agreed to acknowledge letter.	Clerk Cllr Townsend
17.0	**Matters for Next Meeting -** None.	
18.0	**Items for LinkUp** Councillor Wilcox to submit.	Cllr Wilcox
19.0	**Date of Next Meeting** Date of next meeting is Monday 11 February 2019 at 7.30PM. Cllr Anderson to chair the meeting. The meeting closed at 9.05PM.	

Signed:		Date:	