KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD AT THE VILLAGE HALL ON MONDAY, 22nd JULY 2019

Item Nr	Item	Action By
1.0	**Attendance and apologies for absence** In attendance: Cllr S Farnham (Chairman) Cllr N Townsend Cllr P Townsend Cllr A Wilcox Mrs K Gibbins (Parish Clerk) Cllr D Darch (SWT Councillor) Cllr E Firmin (SWT Councillor) Six members of the public attended the meeting. Apologies: None were received.	
2.0	**Councillors' Declarations of Interest** Cllr N Townsend declared an interest in Planning Application Case Ref: 20/19/0010, Kanab Cottage, 3 Kingston Court, Kingston St Mary, as his letting agency manages the rental of this property.	
3.0	**Approval of Minutes of Ordinary Meeting held on 10th June2019** **Resolved:**The minutes were approved and signed as a true record.	
4.0	**Planning** **a) Applications** **Case Ref: 20/19/0010** – Erection of a single storey extension to the rear of Kanab Cottage, 3 Kingston Court, Kingston St Mary **Resolved:** The Council made no comment. **Case Ref: 20/19/0012** – Erection of 1 No. detached dwelling with associated works in the garden to the side of Orchard Hill, Kingston Road, Kingston St Mary **Resolved:** The Council objected to planning application Case Ref: 20/19/0012 as the proposed dwelling was outside the defined settlement limits and therefore Policy DM2 of SWT's adopted core strategy applies. The application does not satisfy any of the eight possible considerations under this policy for a new dwelling. The Council also made the following comments. There appears to be no justification for a separate dwelling outside of the village limit and adjacent to open countryside and a new dwelling would increase traffic movements onto an already narrow section of the highway which is often subject to holdups caused by large vehicles unable to pass. b) **Staplegrove West Site** – Cllr Farnham advised the Council that an approach had been made by the agent for Redrow Homes for an informal meeting to discuss public consultation. The meeting was scheduled for 11.00am on 31st July at KSM Village Hall. She asked all Councillors who planned to attend to please let her know.	
5.0	**Actions from the Previous Meeting** ❖ **Tarr Lane Oak Tree** – The Clerk contacted the agent for the Tetton Estate to advise the crown retrenchment work had been completed. No reply or acknowledgment had been received – Item closed. ❖ **Salt bins -** Item to stay open until autumn when the Clerk will contact SCC Highways to request bins be replenished. ❖ **Annual Internal Audit Report** – Items requiring further consideration, i.e. Staffing and Other policies and procedures to be progressed. ❖ **Village Green Seat Repairs** – Cllr Wilcox to obtain quote for the work.	Closed C/F - Clerk C/F – Clerk C/F – Cllr Wilcox

6.0	**Natural Environment** **a) Footpath maintenance** – The footpath from the pub to the playing field had been cleared again but it was not known by whom. The Councillors agreed that SWT should be contacted and requested to include this footpath in a regular maintenance programme. b) **Overgrown hedges obstructing pavements** – Again, the area of pavement in question appeared to have been cleared. One of the Council's contractors has supplied the PC with a quote should maintenance work of this type be required on an ad hoc basis. The Council noted the quote and will keep it on file.	Clerk
7.0	**Highways** **a) Flooding** – Cllr Farnham updated the Council on the flooding incident in the village in June and confirmed that County Cllr Williams had agreed to speak to highways concerning this and request a report from them. The main issue of concern was the mud which had been washed off the fields as a result of the heavy rainfall and flash flooding. It was reported the EA had attended the incident but confirmation of this or a report from the EA had not yet been received. The PC would like to be able to pass information on to the residents who expressed concern about this incident. b) **Church Lane** – A blocked drain was reported on Church Lane and Cllr Farnham asked the Clerk to contact SCC about this. **c) Kingston Road** – Cllr Farnham advised that concerns had been raised by members of the public about the positioning of rocks on the verge of the Kingston Road just north of the pinch point as they created a potential hazard to road users. Cllr Farnham raised the concern with SCC. She asked the Clerk to follow up on this. The other item of concern was the missing traffic posts across from the Swan Pub and opposite Loades Lane which also presented a potential danger to pedestrians. The Clerk was asked to contact SCC about this as well.	County Cllr Williams / Cllr Farnham Clerk Clerk
8.0	**The Swan at Kingston** The Council was advised by a member of the public that presently, the owners of the Swan at Kingston could sell the pub without notifying the local community. The member advised that the Council could apply to register the Pub as an asset of community value and the Council would then be notified in advance if the owners decided to put the pub up for sale. Cllr N Townsend proposed that the Council complete an application to register the Swan as an asset of community value and Cllr Farnham seconded the proposal. **Resolved:** The Council agreed to complete an application to register the Swan at Kingston as an asset of community value.	Clerk / Cllr P Townsend
9.0	**IT Security/Strategy** The Council discussed the proposal submitted by Van der Steenhoven Research for webmail and back up storage. Cllr P Townsend proposed to accept the quote and Cllr N Townsend seconded the proposal. **Resolved:** The Council accepted the quote for webmail and back up storage. It was agreed that the quote for regular editorial and technical maintenance was more than the Council wished to spend and it was proposed the supplier consider potential cost savings and re-quote for the work.	
10.0	**Playing Field** Cllr Farnham advised the Council that Cllr P Townsend had offered to take over the role of Treasurer for the Playing Field Committee from the Chair who has been covering both roles. The Councillors all agreed that Cllr P Townsend should accept the role and act as the PC member on the Playing Field Committee. The Chair of the Playing Field Committee was unable to attend the meeting so it is hoped he will be able to attend the September meeting and report back to the Council.	
11.0	**Speed Indicator Device** The Clerk updated the Council on the purchase of the SID. It is hoped the Council will take delivery of the device by the end of August/beginning of September. Two members of the public will attend the requisite training to allow them to be able to position the device on the existing two sites in the village.	
12.0	**Councillor Training** The Clerk advised the Council that SALC would be releasing the next set of training dates in September. Cllr Farnham suggested to the Council that SALC may be	Clerk

	prepared to run a Chairman training course exclusively for KSM PC as 3 possibly 4 Councillors would be interested in attending the training. The Clerk was asked to follow this up.	
13.0	**Council Reserves** The Councillors discussed the possibility of the Village Hall receiving funding from Council reserves for improvements to the audio system in the hall as this would benefit many members of the community. Cllr Wilcox agreed to take this forward as Secretary of the Village Hall Committee and provide the Council with a quote for the improvements. The possibility of Broadband in the Village Hall was discussed as well as the purchase of a portable projector for the Council. It was decided not to pursue either of these items at present due to cost concerns and uncertainty around the benefits and use.	Cllr Wilcox
14.0	**Financial Matters** ❖ HMRC £102.20 – May and June PAYE payments ❖ Project Skills Solutions £350.00 + VAT = £420.00 – NRSWA Unit 2 Training for 2 members of the community ❖ Jack Councill £173.00 – Weed spraying and strimming in KSM ❖ Jack Councill £192.00 – Village Green grass cutting for 2019 season **Resolved:** The Parish Council agreed to make the above payments and noted the June bank reconciliation.	
15.0	**Bank Mandate** The Clerk advised the Council that a new Bank Mandate was required to be signed to update the bank on changes to the Council following the May election. **Resolved:** The Councillors agreed and signed a new Bank Mandate.	
16.0	**Items for Next Agenda** It was agreed that any items for the agenda should be passed to the Clerk prior to the next meeting.	
17.0	**Items for Link Up and KSM Website** ❖ Planning applications decisions ❖ Ideas for projects of community benefit The Chair agreed to submit a brief report to include the above items. **Date of Next Meeting - 9th September 2019** The meeting closed at 21.35	

Signed:		Date:	