KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD REMOTELY ON 6th APRIL 2020

Item No	Item	Action By
1.0	**Attendance** In attendance: Cllr P Townsend (Chairman) Cllr S Farnham Cllr S Hancock Cllr D Stripp Cllr D Taylor Cllr N Townsend Cllr A Wilcox Mrs K Gibbins (Parish Clerk)	
2.0	**Councillors' Declarations of Interest** None.	
3.0	**Approval of Minutes of Ordinary Meeting held on 9th March 2020** **Resolved:** The minutes were approved and will be signed as a true record at a future date.	
4.0	**Planning** **a) Applications** **Case Ref: 20/20/0006** – Erection of two storey side extension at 10 Parsonage Cottages, Parsonage Lane, Kingston St Mary. The Council did not consider the above planning application because planning permission for this application was refused by the Development Control Manager under delegated powers on 24/03/2020. **b) Case Ref: 20/20/0005** – Change of use of agricultural building to part equestrian and part storage with re-siting and change of material to approved agricultural building and erection of agricultural building for storage at Lower Portman Farm, Fitzroy Road, Norton Fitzwarren. After considering the above referenced planning application, the Council requested the applicant provide more details of the materials specification for the application. The main changes to the existing barns appear to be a change from timber to brick walls and the addition of 10 floor-to-ceiling external doors in Barn 1. The design and access statement lacks information with regards to the materials of the exterior doors - is the applicant proposing traditional stable doors? With the gable end design - is this intended to be glazed? The Parish Council also expressed concern about the amount of waste that will be generated from a large scale stabling operation and asked if measures need to be put in place to deal with the waste.	
5.0	**Financial Matters** ❖ £165.40 – HMRC, Clerks' PAYE for Jan/Feb/Mar 2020 ❖ £119.98 – VanderSteenhoven R&W, Annual renewal for 2020/21 of webhosting for community website, kstm.uk ❖ £18.45 – Andrew Wilcox, Mileage reimbursement for SALC training session ❖ £40.00 – ICO, Data protection fee renewal ❖ £75.00 – David Taylor, Printing of Good Neighbours' Coronavirus information flyers	
6.0	**Actions from March 2020 Meeting – Not discussed but to be carried forward to a future meeting** a) **Highways –** The Council discussed SCC's plan for the new advisory 20mph speed limits hoped to be in place by 2022 outside all schools in Somerset. **b) Playing Field –** The Clerk updated the Council on the ongoing efforts to get quotes for new equipment for the playing field which hopefully will be funded by available S106 funding. She advised she and Cllr P Townsend were	C/F

	completing the application and were hoping for assistance from the Chair of the Playing Field Committee. c) **Natural environment –** The Clerk advised that a meeting had been scheduled for 23 March with SWT. d) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney ii. Furniture for the Playing Field Pavilion e) **Housing Needs Survey** – The Council agreed the existing wording for the covering letter and survey were fine.		
	Date of Next Meeting – 11th May 2020		
Signed:		**Date:**	