KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD AT THE VILLAGE HALL ON MONDAY, 10th FEBRUARY 2020

Item No	Item	Action By
1.0	**Attendance and apologies for absence** In attendance: Cllr P Townsend (Chairman) Cllr S Farnham Cllr S Hancock Cllr N Townsend Cllr A Wilcox Mrs K Gibbins (Parish Clerk) Three members of the public attended the meeting. Apologies: Cllr R Williams (SC Councillor) Cllr D Darch (SWAT Councillor)	
2.0	**Councillors' Declarations of Interest** Cllr Hancock said as she lives near The Willows, she will not be commenting on the Planning Application, Agenda item 4a, Case Reference: 20/19/0024.	
3.0	**Approval of Minutes of Ordinary Meeting held on 13th January 2020** **Resolved:** The minutes were approved and signed as a true record.	
4.0	**Planning** **a) Applications** **Case Ref: 20/19/0024** – Replacement of dwelling at The Willows, Lodes Lane, Kingston St Mary. The Council decided to make no comment. **b)** **Case Ref: 20/20/0003** – Formation of a menage at Longmead, Nailsbourne Road, Nailsbourne. The Council has concerns relating to the above referenced planning application and made the following comments. The proposed site is located within the Environment Agency flood zone 3 - an area with a high probability of flooding. The Parish Council is therefore concerned about the possible impact of flooding and the risk of pollution to the adjacent Nailsbourne stream. Should flooding occur, there is the potential for chips from the rubber surface to be washed into the water course. The Parish Council also considers the level of proposed lighting too high (1200 watts in total). The site is adjacent to open countryside and a public footpath, with very little tree or shrub screening. The lighting is likely to have an adverse effect on the residential amenity of neighbouring properties. If the development is permitted, the Council would like to see a reduced level of lighting and a reasonable limit on hours of operation, to reduce any impact on neighbouring properties and wildlife. As previously mentioned, this is a very open site and should the application be granted, the Council would also like to see proper measures put in place to screen this development from the nearby well used public right of way. A wider gap between the boundary and menage would allow a tree screen to be planted.	
5.0	**Somerset West and Taunton Local Plan** The Council was advised that Somerset West and Taunton are now consulting on the Local Plan Issues and Options document. The consultation will take place from Monday 13 January to Monday 16 March 2020. The Council agreed to respond individually to the document rather than as a Parish Council.	
6.0	**V E Day 75th Anniversary Celebrations**	

	The Council discussed the possibility of organising an event alongside the Summer Fayre and/or signposting parishioners to any Taunton Town celebrations. The Council agreed it was an important event to recognise particularly with the demographics of the village. Cllr P Townsend said KCP was meeting on Tuesday, 18th February to discuss the event in more detail. The Council agreed to let KCP take the lead on any celebrations in the village.	
7.0	**Quiet Lanes** The Council discussed correspondence from Holford Parish Council regarding the Quiet Lanes initiative. The Councillors agreed it was a good initiative but not something they wanted to pursue at the present time as it was felt the lanes around Kingston St Mary were not particularly suitable. The Council agreed they would prefer to invest their efforts into traffic calming measures in the village. They would be very happy to be kept up to date on any developments with the initiative and the Clerk agreed to write to the Chair of Holford Parish Council with the Council's comments.	Clerk
8.0	**Priorswood Community Centre** The Council considered a request for funding received from a member of the parish to help support the centre's summer activity days and the Drugs Bus provision. Although the Council recognises the importance of the summer activity days it felt it was not a good use of reserves as the centre is based outside of Kingston St Mary and a relatively low percentage of Kingston residents will benefit from the activities. The Clerk agreed to write to the centre on behalf of the Council.	Clerk
9.0	**Passing bay on upper Church Lane** The Council discussed a recommendation from a member of the parish regarding the need for a passing bay on upper Church Lane. The Councillors debated this in some detail and whilst two of them agreed there was a need for this particularly as traffic in the area is likely to increase in the future due to development, as a group, they collectively agreed that it was not in the Council's remit to progress this matter. The Council recommended that the individual get together with the relevant landowner and put forward a planning application should they wish to pursue the matter further. The Clerk agreed to write to the member of the public on behalf of the Council.	Clerk
10.0	**Link Up production change** Cllr Farnham advised the Council that Link Up will be printed professionally from May and that this will increase the production costs. Advertising rates will be increased to help cover the costs and the deadline for copy will be 2 days earlier. It was agreed this may make the timing of the Council's contribution slightly tricky.	
11.0	**Annual Parish Meeting** The Council asked the Clerk to invite a member from KCP, the Village Hall Committee and the Playing Field Committee to the Annual Parish Meeting in March to give a brief report on their activities. It was also agreed to invite the KSTM webmaster. Cllr N Townsend agreed to chair the March Parish Meeting as well as the Parish Council Meeting in the absence of Cllr P Townsend.	Clerk Cllr N Townsend
12.0	**IT Services** The Council reviewed the quote provided for IT Services for the 2020/21 budget period and agreed the quotation. The Council thanked the webmaster for his continued web support. The issue of website accessibility was briefly touched upon and it was agreed the Clerk would discuss this further with SALC and the Webmaster.	Clerk/Webmaster
13.0	**Travel Reimbursement** The Council agreed to pass a resolution to reimburse Councillors and the Clerk for mileage incurred whilst on Parish Council business outside of the parish at a rate of £0.45/mile.	
14.0	**Actions from the Previous Meeting** a) **Planning Applications -** Case Ref: 20/19/0035 - Cllr P Townsend drafted a response on behalf of the Council to the planning application. Cllr N Townsend proposed the response be accepted and submitted. Cllr A Wilcox	

	seconded the proposal. The Council resolved to submit Cllr P Townsend's response to the planning application. Case Ref: 20/19/0036 – Cllr P Townsend drafted a response to the planning application on behalf of the Council. The Council agreed to alter the response to include an example of the hedgerow destruction and then submit it. Staplegrove Parish Council, North Taunton Development Petition – All Councillors present at the meeting except for Cllr Farnham agreed to support Staplegrove Parish Council's Petition on the North Taunton Development. b) **Highways -** The Council agreed to carry this item forward as SCC Williams was not in attendance at the meeting. **c) Playing Field -** The Clerk asked the Council if Cllr P Townsend and the Chair of the Playing Field Committee would be able to work with her on the application for S106 funding for improvements to the playing field. Cllr Farnham agreed to send the Clerk a copy of the application she submitted previously. d) **Natural environment -** The Councillors were pleased to note that some maintenance work had recently been carried out to hedgerows in the village. The Clerk advised that she was still awaiting amended dates from the Council Officer for a proposed visit to the village with representatives from the DLO. e) **The Swan at Kingston -** The Clerk advised the Council that the ACV nomination had been accepted by SWAT and would be entered on to their Register of Assets of Community Value. f) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney ii. Furniture for the Playing Field Pavilion g) **Housing Needs Survey** – The Council answered the questions regarding the housing survey for submission to the relevant officer at SWAT. h) **Improving lives grant -** The Clerk advised the Council that SCC Williams confirmed the grant for the hearing loop for the village hall had been successful and the funds should be available by the end of the month.	Cllr P Townsend C/F Clerk/Cllr P Townsend Clerk C/F C/F
15.0	**Financial Matters** **Payments** ❖ £242.50 – Steen R&W, website maintenance for 2019/2020 **Resolved:** The Parish Council agreed to make the above payment. The Council updated and approved the bank mandate for submission to HSBC.	
16.0	**Items for Next Agenda** Items for the agenda should be passed to the Clerk prior to the next meeting.	
17.0	**Items for Link Up and KSM Website** The Chair agreed to submit a report for Link Up and KSM Website. **Date of Next Meeting - 9th March 2020** The meeting closed at 21.50	Cllr P Townsend

Signed:		**Date:**	