KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD AT THE VILLAGE HALL ON MONDAY, 13th JANUARY 2020

Item No	Item	Action By
1.0	**Attendance and apologies for absence** In attendance: Cllr P Townsend (Chairman) Cllr S Farnham Cllr S Hancock Cllr N Townsend Cllr A Wilcox Mrs K Gibbins (Parish Clerk) Cllr R Williams (SC Councillor) Cllr D Darch (SWT Councillor) Mr E Firmin (SWT Councillor) Seven members of the public attended the meeting. Apologies: None	
2.0	**Councillors' Declarations of Interest** None	
3.0	**Approval of Minutes of Ordinary Meeting held on 9th December 2019** **Resolved:** The minutes were approved and signed as a true record.	
4.0	**Planning** **a) Applications** **Case Ref: 20/19/0035** – Application for the approval of reserved matters following outline application 34/16/0007 for construction of a spine road with associated drainage system and infrastructure on land connecting Staplegrove Road and Kingston/Taunton Road, Taunton Due to the large amount of detail and sensitive nature of the application, the Council agreed to re-convene and discuss later at a time and date to be agreed. **b)** **Case Ref: 20/19/0036** – Application for the approval of reserved matters following outline application 34/16/0007 for the erection of 173 No. dwellings including affordable housing (use Class C3), northern ecological buffer, temporary vehicular access from Corkscrew Lane, associated section of spine road, public open space and associated drainage, infrastructure, parking and landscaping for Staplegrove West Phase 1A, located north of Manor Road, Staplegrove. Due to the large amount of detail and sensitive nature of the application, the Council agreed to re-convene and discuss later at a time and date to be agreed. Cllr D Darch advised the Council the following planning application was going to appeal, **Case Ref: 20/19/0012** – Erection of 1 No. detached dwelling with associated works in the garden to the side of Orchard Hill, Kingston Road, Kingston St Mary.	
5.0	**Neighbourhood Watch Scheme** A representative of the KCP advised the Council that as a result of the increase in crime in the local area it was decided to reinstate the Neighbourhood Watch Scheme which was previously in place in Kingston St Mary. A member of the public has stepped forward and volunteered to co-ordinate the scheme. The Neighbour Hood Watch co-ordinator will pass alerts on to the local people and keep the community informed of local issues. The Council currently holds a credit balance of £189.33 on behalf of the Neighbourhood Watch Scheme and has agreed to transfer the funds to the scheme once it is up and running.	
6.0	**Highways**	

	Cllr Wilcox advised the Council that the culvert near the old post office was blocked due to an accumulation of silt possibly as a result of a weir which had been constructed downstream. Cllr Williams updated the Council on the progress of SCC Highways regarding the drainage issues on Lodes Lane. The County Council is still planning improvements to the old system, but these are dependent upon funding from Somerset Rivers Authority. Cllr Williams agreed to put Cllr Wilcox in touch with his contact at SCC Highways to liaise with one another regarding the blocked culvert and drainage issues on Lodes Lane.	Cllr R Williams/ Cllr A Wilcox
7.0	**Actions from the Previous Meeting** **a) Playing Field -** The Chairman of the Playing Field Committee attended the meeting and advised the Council he has agreed to continue in the Chairman role as no suitable replacement has been found. He went on to say the paperwork was currently with the Bank to get Cllr P Townsend on the account in the role of treasurer. The Chairman also said he is hoping to make improvements to the Pavilion to provide an area for storage. He explained the grass cutting is an issue due to the unreliability of the equipment and the committee may need to appoint an outside contractor to cut the grass in the future. The Clerk advised the Chairman that a copy of the most recent RoSPA report was needed to satisfy the Council's insurers. She also advised that the insurers recommended as good practice that the playing field equipment be inspected 1-3 times a year by a member of the committee and the inspection recorded in a log. The Council is hopeful that the swings in the toddler area will be replaced using S106 funding. Cllr Farnham requested that an application be submitted as soon as possible. It was suggested that the date of the Summer Fayre should coincide with the VE Day 75th Anniversary celebrations scheduled for 8th-10th May although this was felt to be too early in the season. b) **Natural environment -** The Clerk advised the Council that she had received communication from an officer at SWAT who wanted to meet with the Council together with representatives from the DLO to look at how we can work together to improve the natural environment in Kingston St Mary. Cllr Wilcox agreed the week beginning 3rd February was suitable for a meeting and the Clerk said she would liaise with the officer and schedule a date and time. Cllr S Farnham and Cllr D Darch asked to be included in the meeting. c) **Highways -** please see Agenda item 6.0 d) **The Swan at Kingston -** The Clerk updated the Council on the position with the application. It is hoped a response will be received by the end of February. e) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney ii. Furniture for the Playing Field Pavilion f) **Housing Needs Survey** – The Councillors discussed the pros and cons of a Housing Needs Survey and each Councillor put their views forward. Cllr R Williams, Cllr D Darch and a member of the KCP also put their views forward on the item. It was decided to vote on whether the Council should proceed with the Housing Needs Survey. Three Councillors voted in favour and 2 against. **Resolved** – The Council agreed to carry out a Housing Needs Survey g) **Speed Indicator Device** – No update. h) **Strengthening police powers to tackle unauthorised encampments -** The Council considered the recommendations put forth by the consultation document and discussed their responses to them. Cllr P Townsend then proposed the Council support the recommendations and Cllr Wilcox seconded the proposal. **Resolved** – The Council agreed to support the recommendations. i) **Improving lives grant -** Cllr R Williams advised the Councillors that their bid had been put forward and was currently being reviewed. Cllr Williams was hopeful that it would be supported. A definite decision is expected by the end of January.	Clerk Clerk C/F C/F Clerk C/F Cllr P Townsend C/F
8.0	**Financial Matters** **Payments** ❖ £200.00 – Citizen's Advice Taunton, donation towards funding for 2020/21 ❖ £198.60 – HMRC, PAYE payment for Oct/Nov/Dec 2019 **Resolved:** The Parish Council agreed to make the above payments. The Council reviewed and approved the bank reconciliation.	
9.0	**Items for Next Agenda**	

	Local Plan V E Day 75th Anniversary Celebrations Any other items for the agenda should be passed to the Clerk prior to the next meeting.	
10.0	**Items for Link Up and KSM Website** The Chair agreed to submit a brief report for Link Up and KSM Website. **Date of Next Meeting – 10th February 2020** The meeting closed at 22.10	

Signed:		**Date:**	