KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON 15th DECEMBER 2021

Item No	Item	Action By
1.0	**Attendance -** In attendance: Cllr P Townsend (Chairman) Cllr S Hancock Cllr A Simpson Cllr D Stripp Cllr D Taylor Mrs K Gibbins (Parish Clerk) Cllr D Darch (SWT) Cllr R Williams (SCC) Apologies: Cllr T Bedford, Cllr A Wilcox There was one member of the public at the meeting.	
2.0	**Councillors' Declarations of Interest –** None	
3.0	**Approval of Minutes of Ordinary Meeting held on 8th November 2021 and Extraordinary Meeting held on 24th November 2021 -** **Resolved:** The minutes of both meetings were approved and will be signed as true records of the meetings at a later date.	
4.0	**Planning –** **a) Applications:** **Case Ref: 20/21/0035** - Conversion of barn into 1 No. holiday let at Yarford Farm, Yarford Road, Kingston St Mary. Application Type: Full Planning Permission **Case Ref: 20/21/0036/LB** - Conversion of barn into 1 No. holiday let at Yarford Farm, Yarford Road, Kingston St Mary. Application Type: Listed Building Consent: Works The Council considered the above planning applications and resolved to fully support the applications. **Case Ref: 20/21/0031** - Demolition of outbuilding and single storey rear extension and erection of a two-storey extension to the side and single storey extension to the rear of 12 Volis Hill, Kingston St Mary. Application Type: Full Planning Permission The Council considered the above planning application and resolved to fully support the application. The Council commented on the decorative brick work around the windows in the existing building and would like to see it carried through to all the windows on the two-storey, side extension and single story, rear extension.	
5.0	**Matters Outstanding from Previous Minutes -** **i. Integrated Constructed Wetlands –** The Chair advised the Council that the screening application on the SW&T planning portal was not something the Council would be asked to comment on. He understands the outcome of this application is an environmental impact assessment is not required for the wetlands. The actual ICW planning application went on SW&T's planning portal today and the Chair said the Council will need to review this application at its January meeting. **ii. Happy to Chat Bench –** Cllr Taylor told the Council the benches would be delivered before Christmas. He enquired whether the benches could be stored in the Pavilion awaiting installation in their permanent locations.	Whole Council Cllr Taylor

	iii. Active Travel Funding/Speed Limit Restrictions – SCC Cllr Williams said he had the following news, the SCC Traffic Officer has said unfortunately, the speed limits will not be implemented before Christmas. She said the consultation period for the Traffic Works Order ends today or tomorrow and only one objection has been lodged to date. She said she will confirm a date for the work to be done by the end of the first week in January. Cllr Taylor went on to say that the cast iron KSM sign on entering the village from the Kingston Road will be replaced with a new sign with the speed limit roundall on it. The existing sign will be kept and given to the Parish Council to resight somewhere else. The entrance to the village from Fulford/Yarford was suggested as a possibility, replacing the existing sign there which has faded. **iv. Church Lane Road Safety** – Cllr Taylor referred the Council to his proposal which was included in the meeting papers. The cost to improve signage around the village green is proving to be quite expensive with a bottom-line figure of £505 + VAT. For this amount, we will replace the 2 original posts which are rotten as well as get 7 new ones all with stainless steel caps. There will be 12 posts in total (3 have already been renewed) which will all have 2 reflectors on them. The 3 posts in strategic positions will also have signage on them. We will use the existing Church Lane sign and will attach an upright to it and install the mirror. This will allow pedestrians to cross the road more safely and residents to enter and exit their drives on this section of the road with more ease. The Council thanked Cllr Taylor for his work and approved the expenditure. **v. Path from Lodes Lane to the Church** – Cllr Stripp said he currently had no update. SW&T Cllr Darch went on to say she had contacted the Quantock AONB to challenge the view that KSM was not eligible for the landscape partnership funding. She was advised it was money made available by Hinkley and it had been decided a long time ago who would be eligible for it. The fund was predominantly for areas with a visual impact. She was told there might be another fund which we could access. SW&T Cllr Darch said when we are clearer on the situation, we can approach the AONB again. Cllr Stripp said he would try and follow up on the two outstanding areas and arrange meetings with the path landowner as well as the owner of the newly planted Leylandii hedge. **vi. Church Lane Flood Prevention** – SCC Cllr Williams said he didn't have any more news on this item. He said he will chase the relevant SCC Officer and report back at the next meeting. **vii. Mill Meadow – Site Development** – to be carried forward to January meeting	SCC Cllr Williams/Cllr Taylor Cllr Taylor Cllr Stripp SCC Cllr Williams
6.0	**Community Governance Review for the Unparished Area of Taunton** – The Chair asked the Council for approval to send off the Council's response to the Community Governance Review which he drafted up following on from the Council's November meeting and the subsequent Extraordinary meeting which was held to discuss the CGR at the end of November. The Council resolved to submit the response to SW&T.	Chair
7.0	**Playing Field Equipment/Shelter – Quotes** The Chair advised he managed to get quotes for a set of swings and some adventure play equipment for the playing field. The quotes are very similar and he recommended the Council select the Proludic quote as the existing equipment has been supplied by Proludic and this will ensure ease of maintenance and inspection of the equipment. The Chair also advised the Council he had put in an expression of interest for the section 106 funding and this has been accepted. He asked the Council for approval to complete and submit the application for the funding. The Council resolved to use Proludic as the supplier of the new and replacement playing field equipment and agreed for the Chair to complete and submit the S106 application on behalf of the Council. The Chair went on to say he received a quote yesterday afternoon for the shelter which was much more than the budget of £5000. The Council discussed where the	Chair

	shelter would be placed and how much use it might get. It was felt it would be a great addition to the playing field as a meeting place and somewhere to shelter under when it rained. It was felt it would be very versatile and a benefit to both young and old alike.	
8.0	**Neighbourhood Plan – Update** Cllr Stripp updated the Council on the progress he has made regarding the Neighbourhood Plan. He applied for the £10,000 grant from Locality and the grant has been awarded. The Neighbourhood Plan will focus on a Housing Policy, an Active Cycle Route, a Flooding Policy and a Climate Change Strategy. The Council discussed the cost of putting the individual pieces of the plan together and what information has already been gathered to assist with this process. The cost of the feasibility study for the active travel route was discussed in more detail. The route will most likely focus only on the area of Kingston Road from Mill Cross to Dodhill Lane as the active travel route does need to be within the Parish boundary in terms of the funding. Cllr Stripp suggested the individuals/groups below to lead on the different areas: Housing – Cllr D Stripp Active Travel Route - KAPACC Climate Change – Cllr T Bedford Flooding – Cllr A Wilcox (to be confirmed) Cllr Stripp talked the Council through the process and said it will be simpler as the Council has decided to use the parish boundary as the area identified for the Neighbourhood Plan. He referred the Council to his plan with the deliverables and target start and end dates. He felt it was important to involve the whole community in the plan. The Council discussed how to best communicate the project to the community and whether a formal steering group should be set up. Cllr Stripp talked to the Council about using an external consultant to help with the plan and advised he had asked for two quotes for the work. He would like the Council to agree to appoint the consultant which currently has provided the most competitive quote as he is very familiar with this type of work. The Council went on to discuss the implications of the funding and that the grant ideally needed to be spent before the end of March.	
9.0	**The Queen's Platinum Jubilee – Update** The Chair asked Cllr Stripp to update the Council on the Queen's Jubilee celebrations. A meeting was held for all interested parties in the village and the formal National Plan of events was discussed. The interested parties proposed the following timetable of events for Kingston St Mary. Thursday – Evensong, Buglers x 2 (if available) and lighting of the beacon Friday – Fete and evening entertainment Saturday – Village Hall committee event (to be confirmed) Sunday – Service of Thanksgiving and possible lunch event The next meeting of the group has been organised for January 10th.	Cllr Stripp
10.0	**Local Government Reorganisation – Update** The Chair asked SCC Cllr Williams to update the Council on this item. SCC Cllr Williams said there was a meeting of the LGR advisory board tomorrow and a meeting on Friday of the LGR Joint Committee. He said he will have news after these two meetings. The Chair said he understood the elections had been brought forward to May 2022. SCC Cllr Williams confirmed and said there will be three elections, (1) Somerset Council, (2) Taunton Town Council and (3) all Parish Councils. The Chair advised the Council a new round of funding was being offered through the Opening Up Fund with grants of up to £2500 available. He said the Council should consider whether it can access additional grant funding.	SCC Cllr Williams

11.0	**Climate Mitigation – Update** SW&T Cllr Darch updated the Council on the progress and said the group was working through the 13-point action plan and taking one or two points monthly and incorporating them into a document which they will present to the Parish Council when completed. The 13-point action plan comes from the Carbon Literacy Training offered to the Councils which Cllr Bedford attended. The Chair said he would like to see some action points for the Parish Council. SW&T Cllr Darch said the training identified easy wins for Parish Councils and she would share this information with the Council. The Clerk advised the Council the training is still being offered and dates are available in January. SW&T Cllr Darch encouraged all Councillors to attend the training.	Whole Council/SW &T Cllr Darch
12.0	**Kingston Community Partnership – update** Cllr Stripp updated the Council on the KCP and said things are starting to pick up. The first speed watch was held this week and the Youth Club had an outing to Flip-Out. The Good Neighbours met for the first time in a while and the singles lunches have resumed. A New Welcome Pack is also available to be distributed. Cllr Stripp also said a £300.00 grant was awarded for gifts for isolated and vulnerable people in the Parish for Christmas. He said the food bank was still accepting collections and was going strong.	
13.0	**Financial Matters -** There were no payments to be authorised.	
14.0	**Items for Next Agenda –** Please pass any agenda items to the Clerk.	
15.0	**Items for Link Up and KSM Website –** The Chair will do a write up for Link Up.	
16.0	**Actions from March 2020 Meeting – Not discussed but to be carried forward to a future meeting.** a) **Natural environment** – The Clerk advised that a meeting had been scheduled for 23 March with SWT. b) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney **ii.** Furniture for the Playing Field Pavilion	
17.0	**Date of Next Meeting – 11th January 2022** The meeting closed at 21.20	
Signed:	**Dated:**	