KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON 8th FEBRUARY 2022

Item No	Item	Action By
1.0	**Attendance -** In attendance: Cllr P Townsend (Chairman) Cllr S Hancock Cllr D Stripp Mrs K Gibbins (Parish Clerk) Cllr R Williams (SCC) Apologies: Cllr T Bedford, Cllr A Simpson, Cllr D Taylor, Cllr A Wilcox, Cllr D Darch (SWT) There were two members of the public at the meeting.	
2.0	**Councillors' Declarations of Interest –** None	
3.0	**Approval of Minutes of Ordinary Meeting held on 11th January 2022 -** **Resolved:** The minutes of the meeting were approved and signed as a true record of the meeting.	
4.0	**Planning –** **a) Applications:** **Case Ref: 20/21/0038** – Removal of Condition No. 5 (Ecology) of application 20/19/0024 at The Willows, Lodes Lane, Kingston St Mary The Council discussed the above referenced planning application and fully supported the removal of an ecology condition of Planning Application 20/19/0024, on the understanding that the applicant's alternative proposal requires a licence from Natural England, before The Willows development in Lodes Lane can proceed.	
5.0	**Matters Outstanding from Previous Minutes –** **i. Happy to Chat Benches** – Cllr Taylor was absent from the meeting and not available to talk about this item. **ii. Active Travel Funding/Speed Limit Restrictions –** SCC Cllr Williams advised the Council he had no update and that hopefully the works will start at the end of the month. **iii. Church Lane Road Safety –** Cllr Taylor was absent from the meeting and not available to talk about this item. **iv. Path from Lodes Lane to the Church –** A member of the public who attended the meeting spoke in detail to the Council about the history of the footpath as she remembered it. Cllr Stripp said he would contact the member of the public outside of the meeting to follow up on gathering evidence from her and other local families who lived in the village and had children at the old primary school on Church Lane. **v. Church Lane Flood Prevention** – This item was not discussed at the meeting. **vi. Playing Field Equipment/Shelter** – The Chair advised the Council its S106 application had been successful and £3200 had been secured towards playing field equipment. An order had been placed for the new equipment and a deposit made for the shelter and the timber has been purchased for treating. The Chair said he hoped the equipment and shelter would be in place by the end of April.	Cllr Taylor SCC Cllr Williams Cllr Taylor Cllr Stripp SCC Cllr Williams

6.0	**Co-option of new Councillor** The Council held a closed ballot. The Clerk will count the votes once the meeting has closed.	
7.0	**Litter Picking Equipment** The Chair advised the Council he has received a request to help with the purchase of litter picking road safety signs. The signs are required for use when litter pickers are on the main road to help keep them safe. The signs cost approximately £97.00 each and the Chair would like to offer a grant of £200.00 towards 2 signs. The Council voted unanimously to give a grant of £200.00 for the purchase of litter picking signs.	
8.0	**Annual Parish Meeting** – Invitees The Chair explained the format of last year's Annual Parish Meeting and said this year's meeting would be held next month. The Council discussed who they would like to invite to the meeting and agreed on the following village organisations: Village Hall Committee, Kingston St Mary Primary School, Taunton International Middle School, Kingston Community Partnership, St Mary's Church, The Swan, Link Up, Little Wildings Nursery, Webmaster, Neighbourhood Watch – Nailsbourne and the Footpath Liaison. It was agreed to hold the Annual Parish Meeting directly before the Neighbourhood Plan Open Meeting, which is scheduled to be held on Thursday, 17th March. The Clerk will send out invitations.	Clerk
9.0	**The Queen's Platinum Jubilee** – update The Chair asked Cllr Stripp to update the Council on the Queen's Jubilee Celebrations. Cllr Stripp said the notes from the last meeting were included in the Meeting Papers. Cllr Stripp talked the Council through the programme which will take place over the 4-day weekend. It has been decided that the beacon lighting will take place on the playing field as this is the safest place for it to happen. SCC Cllr Williams will organise the beacon lighting. A new metal basket will have to be made as the one used in previous years cannot be located. Cllr Stripp said volunteers are needed and ideally, he is hoping someone will step forward and take on the organisation of the big lunch on the Sunday.	Cllr Stripp
10.0	**Community Governance Review for the Unparished Area of Taunton** – update The Chair advised the Council that there was no update on the Community Governance Review. He went on to say Stage 2 of the consultation was due to be held between 11th-25th February and we should hear something quite soon.	
11.0	**Neighbourhood Plan** – update The Chair asked Cllr Stripp to update the Council on the Neighbourhood Plan (NP). Cllr Stripp referred the Council to the notes from the first NP meeting which were included in the meeting papers. Cllr Stripp went on to say he is very encouraged by the team that has come together so far to make up the steering group. Apart from Councillors there are 3 non-councillor volunteers. A project plan has been put together and the following Councillors will lead on the different areas of the plan: Cllr Townsend – Green spaces and character assessment SW&T Cllr Darch and Cllr Wilcox - Flooding Cllr Bedford – Climate Change KAPACC – Active Travel Route Cllr Stripp – Housing The teams are being built and the Open Meeting on March 17th will be about trying to encourage as much involvement from the community as possible.	Cllr Stripp/Whole Council

	Cllr Stripp said he had some good news on the active travel front. The NP has provided a good opportunity to conduct a feasibility study but this study can only go as far as the parish boundaries. He has had discussions with the charity, Sustrans, which has provided the most affordable quote for the work and they have agreed to conduct the study from the Swan to the parish boundary for a reduced fee of £5000.00. They are considering continuing the feasibility study into Taunton and also up on to the Quantocks but the Council will only be billed for the work done from the Swan to the parish boundary. The Council went on to discuss how the cycle route might be made up.	
12.0	**Climate Action Planning** – update There was no update on Climate Change as Cllr Bedford was not at the meeting.	Cllr Bedford
13.0	**Kingston Community Partnership** – update Cllr Stripp said there was nothing more to report other than the update on the Queens's Jubilee which was covered earlier in the meeting.	Cllr Stripp
14.0	**Financial Matters –** The Chair and Clerk spoke to the Council about the possibility of changing banks. HSBC is now charging a monthly fee as well as a fee per cheque paid. Online banking arrangements would be good. The Clerk and Chair agreed to research the options and report back to the Council on their findings. The Council authorised the following payments: • £493.02 – D Greenslade Landscape Gardener, VAT on deposit for playing field shelter • £100.00 – Bishops Hull Butchers, Platinum Jubilee hog roast deposit • £56.85 – HMRC, Clerk's PAYE for DEC 2021 • £107.90 – Zoom Annual Subscription (Neighbourhood Plan) • £37.72 – Katie Gibbins, Clerk's expenses for 2020 & 2021 • £750.00 – Kingston St Mary Playing Field Committee, SW&T grant • £75.00 – KSM Village Hall, Hire of Village Hall for January–March 2022 Dec • £80.00 – KSM Playing Field Committee, Hire of Pavilion for July to November meetings • £2480.80 – Furnitubes International Ltd, replacement cheque for 'Happy to Chat benches' The Council approved the above payments.	Clerk/Chair
15.0	**Items for Next Agenda –** Village/school car park – to use as parking for Queen's Jubilee and it requires re-lining. Please pass any other agenda items to the Clerk.	
16.0	**Items for Link Up and KSM Website –** The Chair will do a write up for Link Up.	
17.0	**Actions from March 2020 Meeting – Not discussed but to be carried forward to a future meeting.** a) **Natural environment –** The Clerk advised that a meeting had been scheduled for 23 March with SWT. b) **Council Reserves** – i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney **ii.** Furniture for the Playing Field Pavilion	
18.0	**Date of Next Meeting – 8th March 2022** The meeting closed at 21.14	
Signed:	**Dated:**	