KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON 11th JANUARY 2022

Item No	Item	Action By
1.0	**Attendance -** In attendance: Cllr P Townsend (Chairman) Cllr T Bedford Cllr S Hancock Cllr A Simpson Cllr D Stripp Mrs K Gibbins (Parish Clerk) Cllr D Darch (SWT) Cllr R Williams (SCC) Apologies: Cllr D Taylor, Cllr A Wilcox There were three members of the public at the meeting.	
2.0	**Councillors' Declarations of Interest** – None	
3.0	**Approval of Minutes of Ordinary Meeting held on 15th December 2021 -** **Resolved:** The minutes of the meeting were approved and signed as a true record of the meeting.	
4.0	**Planning –** **a) Applications:** **Case Ref: 34/21/0017** – Formation of 2 No. integrated wetlands (ICW) including associated plant, infrastructure, landscaping and on-site redistribution of materials on land off Langford Lane, Longfield and land off Nailsbourne Road, Nailsbourne The Council along with members of the public present at the meeting discussed and considered the above planning applications and resolved to object to the application. For details of the objection please refer to the Council's representation on the Somerset West & Taunton Planning Portal.	
5.0	**Matters Outstanding from Previous Minutes –** **i. Happy to Chat Bench** – In Cllr Taylor's absence the Chair advised the Council the benches were delivered prior to Christmas and were being stored awaiting the engraved plaques and then installation. **ii. Active Travel Funding/Speed Limit Restrictions** – SCC Cllr Williams updated the Council on progress regarding the installation of the new speed limits. Unfortunately, there will be a 6-week delay as it is necessary to check with the utility companies regarding the siting of the signs particularly 2 in the 40mph zone to ensure they do not interfere with underground cables when installed. It is hoped the works will start in the middle of February. **iii. Church Lane Road Safety** – In the absence of Cllr Taylor the Chair advised the Council an update would have to wait until the next meeting. **iv. Path from Lodes Lane to the Church** – Cllr Stripp said he had no progress on this matter. He did say he will be requesting meetings with the landowners. **v. Church Lane Flood Prevention** – SCC Cllr Williams said he didn't have an update on this matter.	Cllr Taylor SCC Cllr Williams Cllr Taylor Cllr Stripp SCC Cllr Williams

	vi. Mill Meadow – Site Development – Cllr Stripp said there was no progress on this matter.	
6.0	**Equality & Diversity Policy –** to review and adopt The Chair referred the Council to the proposed policies in the meeting papers covering agenda items 6, 7 & 8. He asked the Council for any comments/concerns. The Chair advised the Council these policies were recommended for a small Council to have as per the internal audit process. The Council felt the Equality & Diversity Policy should be called the Equality, Diversity and Inclusion Policy. The Council resolved to change the title on the Equality & Diversity Policy to the Equality, Diversity & Inclusion Policy and adopt it.	
7.0	**Safeguarding Policy** – to review and adopt The Council considered the Safeguarding Policy and resolved to adopt it.	
8.0	**Complaints Policy** – to review and adopt The Council considered the Complaints Policy and resolved to adopt it.	
9.0	**Playing Field Equipment –** S106 Grant Funding Application The Chair advised the Council it was now able to apply for the Section 106 Grant. He asked the Council to agree to him submitting the completed application form. The Council thanked the Chair for his hard work and resolved to submit the completed application.	Chair
10.0	**Playing Field Shelter –** Competitive quote review The Chair confirmed a £5000 grant from SCC's Opening Up Fund was awarded for the playing field shelter. The Chair advised he had received 5 quotes for the shelter which ranged from £12,700 to £4,900. As the Council has a budget of £5,000 he recommended the Council accept the quote from Darren's Den, a local company based in Wellington. The Chair advised the shelter should be completed by May. Cllr Bedford asked whether for future quotes it would be possible to ask suppliers for embedded emissions on the item being purchased to evaluate goods comparatively on climate change as well. The Council discussed this and agreed it would be a good addition to the purchasing process. Cllr Bedford said he would draft up a proposed statement for possible inclusion in the Council's Financial Regulations and Climate Change Policy for the Neighbourhood Plan. The Council resolved to accept the quote from Darren's Den for the construction of a playing field shelter with the grant provided by SCC's Opening Up Fund.	Chair/Cllr Bedford
11.0	**The Queen's Platinum Jubilee** – Consider funding available for celebrations The Chair advised the Council that Stage 3 of SCC's Opening Up Fund can be used to fund community events for the Platinum Jubilee. He advised the Council he would like to apply for £2500.00 to fund the community events to mark the Queen's Platinum Jubilee. The Council agreed to submit a bid for Stage 3 of SCC's Opening Up Fund. SCC Cllr Williams added the beacon lighting will be at 21.45 not 21.15 which means it may make the difference between this event happening in daylight or in darkness. He went on to say the planning committee needed to think about a wet weather plan for all of the event and the tremendous effort needed after the event to clear up. Cllr Stripp updated the Council on the progress towards the event to date which will involve various village organisations including the Church, Village Hall, County Councillor, Primary School, Children's Hospice South West and the Swan. The Council talked about plans for the Sunday Big Lunch/Street Party which will be a national event. It was suggested the street party be held on the playing field. The food provision was then discussed which could involve the WI. A pig roast seemed a	Chair/Whole Council/SCC Cllr Williams

	very good solution with salads and accompaniments being produced by the WI and others. Cllr Stripp has been quoted £525.00 from a local butcher for ½ a pig which will feed 75-100 people effectively being a cost of £5.00 per head. He has requested additional quotes. The Chair suggested varying the quote for the Opening Up Fund to include the cost of the pig roast. The Council went on to discuss the location of the beacon lighting and would it be better on the playing field or the original site at the top of Church Lane. The Council felt a proper plan needed to be agreed in terms of the beacon lighting. SCC Cllr Williams advised the Council he had put in a bid for 4 buglers. Cllr Stripp said he would be writing an article about the Queen's Platinum Jubilee Celebrations for Link Up.	
12.0	**Community Governance Review for the Unparished Area of Taunton** – update The Chair advised the Council he had submitted the Council's response to the Community Governance Review. He believed the next stage of the consultation would be in early February. He advised the Council that he and the Clerk had attended a Zoom meeting with other Parish Councils about the review and he said there were mixed views about the creation of a Taunton Town Council. Most of the Parish Councils that were likely to be affected by the review had tried to involve their parishioners in the consultation process.	
13.0	**Neighbourhood Plan** – update Cllr Stripp advised the Council that the area designated for the plan, i.e. the parish boundary, has been accepted by SW&T. He updated the Council on recent developments regarding the plan and confirmed a consultant had been appointed to guide the Council through the process and that initial discussions had taken place with the consultant. He reiterated that the NP would build on the Community Plan of 5 years ago, the recent Housing Needs and Climate Change Surveys and would enable the Council to set policies around housing, flood mitigation, climate change and an active travel route. One of the big expenses will be the feasibility study around the active travel route and quotes in excess of £7k have been received. KAPACC is looking at how we can do some of the work ourselves to reduce this cost. A project plan has been drawn up and a steering group is being formed. Cllr Stripp went on to confirm the individuals who will hopefully lead on the different areas of the NP: Cllr T Bedford - Climate Change; SW&T Cllr D Darch and Cllr A Wilcox - Flood Mitigation; Cllr D Stripp – Housing; Cllr P Townsend – Green Spaces and KAPACC – Active Travel Route. Two members of the community have volunteered to help as well. Cllr Stripp said the next step was to get the steering group together and decide how it will build on the project plan that has already been started. Cllr Stripp also said we may be able to work with SW&T which is looking at cycle routes from the urban extensions into the Garden Town. Although the focus is on the garden town there may be scope for SW&T to do some light feasibility studies for an active travel route extending to Kingston St Mary. The Clerk asked whether a separate record should be kept of the project in terms of expenditure.	
14.0	**Climate Action Planning** – update Cllr Bedford said a meeting was held in December to go through more of the 13-point action plan based around the carbon literacy training. Cllr Bedford said he was hoping to organise another meeting with the group soon.	
15.0	**Kingston Community Partnership** – update Cllr Stripp said an award of £300.00 was granted for gifts for isolated and vulnerable people in the Parish for Christmas and 65 people were given gifts and cards. Lovely feedback and been received and the Council thanked Cllr Stripp and the KCP and Good Neighbours Group for all their hard work.	

16.0	**Financial Matters -** The Council authorised the following payments: • £500.00 – Parochial Church Council, annual grant for 2021/22 • £113.60 – HMRC, Clerk's PAYE for OCT & NOV 2021 • £2465.10 – D Greenslade - Landscape Gardener, deposit for construction of playing field shelter • £643.14 - SW&T, Supply and installation of the new dog waste bin and 3rd quarter dog waste collection charge • £50.00 – KSM Village Hall, Hire of Village Hall for November Extraordinary meeting and December meeting The Council noted the following receipts: • £1500.00 – SALC Grant • £1250.00 – SW&T Grant • £5000.00 – SALC Grant – Stage 2 • £10000.00 – Locality Grant for NP	
17.0	**Items for Next Agenda -** Co-option of New Councillor. Please pass any other agenda items to the Clerk.	
18.0	**Items for Link Up and KSM Website -** The Chair will do a write up for Link Up.	
19.0	**Actions from March 2020 Meeting - Not discussed but to be carried forward to a future meeting.** a) **Natural environment -** The Clerk advised that a meeting had been scheduled for 23 March with SWT. b) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney **ii.** Furniture for the Playing Field Pavilion	
20.0	**Date of Next Meeting - 8th February 2022** The meeting closed at 20.55	
Signed:	**Dated:**	