KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 19th JULY 2022

Item No	Item	Action By
1.0	**Attendance and Apologies -** In attendance: Cllr P Townsend (Chairman) Cllr S Hancock Cllr A Simpson Cllr D Stripp Cllr D Taylor Mrs K Gibbins (Parish Clerk) Cllr D Darch (SW&T) Cllr E Firmin (SW&T) Cllr D Perry (SCC) Apologies: Cllr A Wilcox 3 members of the public were in attendance	
2.0	**Councillors' Declarations of Interest** – None	
3.0	**Approval of Minutes of Ordinary Meeting held on 14th June 2022 -** **Resolved:** The minutes of the meeting were approved and will be signed as a true record of the meeting.	
4.0	**Planning –** **a) Applications:** **Case Ref: 20/22/0022/T** - Notification to fell one Laburnum tree within Kingston St. Mary Conservation Area at 4 The Conies, Kingston St. Mary The Council considered the above referenced planning application and resolved to support the application on the basis that a thorough check is made, prior to commencing the work, to ensure that birds are not nesting in the tree. Ideally the work should be delayed until the end of the bird nesting season from September onwards. **Case Ref: 20/22/0021/T** - Notification to fell four larch trees (two dead) and one cherry plum and to carry out management works to one cherry plum tree within Kingston St. Mary Conservation Area at Badgershay, Lodes Lane, Kingston St. Mary The Council considered the above referenced planning application and resolved to support the application on the basis that a thorough check is made, prior to commencing the work, to ensure that birds are not nesting in the trees. Ideally the work should be delayed until the end of the bird nesting season from September onwards. **Case Ref: 20/22/0020** - Demolition of greenhouse and erection of 1 No. dwelling with associated works as alternative scheme to approved prior approval 20/20/0026CQ at The Greenhouse, Newtons, Nailsborne, Taunton The Council considered the above referenced planning application and resolved to support the application. The proposed dwelling will be situated between two existing properties on the site of a redundant commercial greenhouse. This infill brown field development will greatly improve the appearance of the site, without extending the residential footprint of the area. It will also provide much needed accommodation in a rural area, helping to sustain the local community in the nearby Nailsbourne hamlet and Kingston St Mary village. The Parish Council noted the environmental benefits of	

	the proposed grass roof but were disappointed by the absence of additional climate resilient features. Consequently, if this application is approved, the Parish Council resolved that a planning condition be imposed to move the property towards a net zero dwelling, by including in the design, for example, EV charging points, water harvesting, air/ground source heat pump and solar panels. The Parish Council also noted the representation made by the occupier of the neighbouring property to improve privacy and resolved that, should the application be approved, a planning condition be imposed to improve the screening along the boundary with Hopper Lodge, using native species and fencing.	
5.0	**Matters Outstanding from Previous Minutes -** **i.** **Path from Lodes Lane to the Church** – Cllr Stripp talked the Council and the members of the public present at the meeting through the lengthy and comprehensive steps the Council had taken to determine the status of the footpath from Lodes Lane to the Church with the intention of ensuring the footpath would continue to be available for the public to use for many years to come. **ii.** **Oak Tree Maintenance -** To be carried forward to the September meeting. **iii.** **Kingston St Mary Community Orchard** – To be carried forward to the September meeting. **iv.** **Wildlife Surveys** – To be carried forward to the September meeting.	Clerk
6.0	**Member of the Public with Responsibilities** – The Chair thanked the Footpath Liaison Officer for attending the meeting and asked him to advise the Council of his activities associated with his role of Footpath Liaison Officer. He addressed the Council and said that he covered the paths in the Parish which he could reach on foot and that were not too far to walk carrying his equipment. He keeps the 3 main footpaths cleared between Nailsbourne and Kingston St Mary and probably cuts them back 4 to 5 times during the growing season. He estimated he did 50 hours of work a year. He said it wasn't necessary for the Council to reimburse him for the expenses he incurs. He also said he will stop maintaining the foot paths when he turns 70 as this is a legal requirement. He will be 70 in May 2024. The Council thanked him very much for all his hard work over the years and said it would endeavour to get additional volunteers to help with the maintenance of the footpaths in the parish. The Footpath Liaison Officer recommended that anyone who came across a defect on a footpath to report it through the Explore Somerset website.	
7.0	**Highway Improvements** – Cllr Taylor talked the Council through the meeting he and the Chair had with a Traffic Officer from Somerset County Council. They both thanked the Officer for the work the County had done so far in terms of the speed limit restrictions in the village but said they hoped to enhance safety in the village by improvements to the scheme. Cllr Taylor said they covered the following areas where improvements are required: Improved signage on the Kingston Road where the 20mph speed limit takes effect; improved signage by Taunton International School; parking on Bay Hill and the possibility of the Council taking on responsibility for the car park by the Primary School which would allow visitors to use this resource when visiting both the pub and the playing field.	Chair/Cllr Taylor/ Clerk/SW& T & SCC D Darch
8.0	**Non-Disclosure Agreement -** The Chair referred the Council to the Non-Disclosure Agreement in the meeting papers between the Parish Council and the Webmaster. The Council discussed the importance of confidentiality and resolved to adopt the agreement.	

9.0	**Community Governance Review of Taunton and Surrounding Parishes** – Agree Council's response to 2nd Stage Consultation The Chair referred the Council to the response he had drawn up on the Council's behalf regarding the 2nd Stage Consultation of the Community Governance Review of Taunton and Surrounding Parishes. The Council approved the response and the Chair agreed to submit it.	Chair
10.0	**Marquees and Kingston St Mary Beacon –** To be carried forward to the September meeting.	
11.0	**Kingston St Mary Annual Community Event –** To be carried forward to the September meeting.	
12.0	**Kingston St Mary Parish Representation –** To be carried forward to the September meeting.	
13.0	**To review and note the Internal Audit Report –** The Council reviewed the Internal Audit Report and noted the findings of the auditor and her recommendations.	
14.0	**Annual Governance and Accountability Return 2021/22 – AGAR** **a) To review and approve Section 1 – Annual Governance Statement 2021/22** The Council reviewed and approved the Annual Governance Statement 2021/22. **b) To review and approve Section 2 – Accounting Statement 2021/22** The Council reviewed and approved the Accounting Statement 2021/22.	
15.0	**Neighbourhood Plan** – update To be carried forward to the September meeting.	Cllr Stripp
16.0	**Climate Action Planning** – update To be carried forward to the September meeting.	SW&T/SCC Cllr Darch
17.0	**Kingston Community Partnership** – update To be carried forward to the September meeting.	Cllr Stripp
18.0	**Financial Matters –** The Council approved the following payments: • £207.79 – SW&T Council, 2 x dog bins emptied once weekly, APR-JUN 2022 • £170.40 – HMRC, Clerk's PAYE for APR/MAY/JUN 2022 • £100.00 – Jill Larcombe – Fee to carry out an internal audit for KSM PC for the financial year 2021-22 • £240.34 – Nigel Palfrey, Beacon construction and lighting expenses for the Queen's Platinum Jubilee celebration	
19.0	**Items for Next Agenda –** Please pass any additional agenda items to the Clerk.	
20.0	**Items for Link Up and KSM Website –** The Chair will do a write up for Link Up.	

21.0	**Actions from March 2020 Meeting – Not discussed but to be carried forward to a future meeting.** a) **Natural environment** – The Clerk advised that a meeting had been scheduled for 23 March with SWT. b) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney **ii.** Furniture for the Playing Field Pavilion	
22.0	**Date of Next Meeting – 13th September 2022** The meeting closed at 21.38	
Signed:	**Dated:**	