KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON 14th JUNE 2022

Item No	Item	Action By
1.0	**Attendance and Apologies -** In attendance: Cllr P Townsend (Chairman) Cllr S Hancock Cllr A Simpson Cllr D Taylor Cllr A Wilcox Mrs K Gibbins (Parish Clerk) Cllr D Perry (SCC) Apologies: Cllr D Stripp, Cllr D Darch (SWT)	
2.0	**Councillors' Declarations of Interest** – None	
3.0	**Approval of Minutes of Ordinary Meeting held on 10th May 2022 -** **Resolved:** The minutes of the meeting were approved and will be signed as a true record of the meeting.	
4.0	**Planning –** **a) Applications:** **Case Ref: 20/22/0014/LEW** - Application for a lawful development certificate for an existing use of a building as a dwelling at Choughs, 14 Mill Meadow, Parsonage Lane, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application. **Case Ref: 20/22/0015/LEW** - Application for a lawful development certificate for an existing use of a building as a dwelling at Woodcock Lodge, Mill Meadow, Parsonage Lane, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application. **Case Ref: 20/22/0016/LEW** - Application for a lawful development certificate for an existing use of a building as a holiday let at Goldcrest, Mill Meadow, Parsonage Lane, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application. **Case Ref: 20/22/0012** - Conversion and change of use of outbuildings on site, with erection of extension, to create a yoga studio, communal lounge and 3 No. holiday cabins to be used as a yoga retreat at Pickney Farm, Pickney Lane, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application. **Case Ref:** 20/22/0018/NMA - Application for a Non-Material Amendment to application 20/21/0001 for amendments to size of glazed opening (door/window) and glazing configuration to side elevation at Larch Cottage, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application.	

	Case Ref: 20/22/0019/NMA - Application for a Non-Material Amendment to application 20/05/0005 to add a condition listing the approved plans to change the building designs to match others at Mill Meadow, Parsonage Lane, Kingston St Mary The Council considered the above referenced planning application and resolved to fully support the application.	
5.0	**Matters Outstanding from Previous Minutes -** **i. Happy to Chat Benches** – The Chair advised the Council all the 'Happy to Chat' benches are now in situ. The Council agreed the bench outside the Pavilion would be permanent. It also agreed not to bolt this bench down as it could be moved if required. The Council are hoping SW&T Cllr Darch will have feedback regarding a possible location for a bench in Nailsbourne. If it is decided that Nailsbourne would like a bench another one will need to be requisitioned. **ii. Active Travel/Speed Limit Restrictions -** Cllr Taylor advised the Council the speed limits have been implemented and there is slight disappointment with some of the signage. A shopping list of improvements has been drawn up. The Council has thanked Highways for the work to date but would like to discuss with them where improvements might be made and will organise a meeting. It is also important to discuss overgrown foliage obscuring signs and who is responsible for keeping the foliage pruned. Cllr Taylor discussed the improvements the Council tends to raise with Highways. **iii. Church Lane Flood Prevention -** Cllr Taylor reported success with this item and the Council agreed it could now be closed. **iv. The Queen's Platinum Jubilee** – The Chair reported the event was a great success and the Council thanked everyone who helped for making it so enjoyable. v. **Car Parking and Primary School Car Park** – This item was discussed under Agenda item 5.0 (ii) and is included in the shopping list for SCC Highways. vi. **Oak Tree Maintenance** – The Clerk is trying to organise a meeting with another tree surgeon and the Council agreed to revisit this item at their next meeting. **vii. Kingston St Mary Community Orchard** – The Chair advised he had submitted another, somewhat pared down, funding application to Somerset Community Foundation for £5k. The deadline was 10th June and we should hear by mid-July. If this application fails, there should be opportunities to apply for funding in 2023. viii. **Wildlife Surveys** – The Chair advised he had no update on this item and to please carry it forward	SW&T Cllr Darch Chair/Cllr Taylor Clerk Chair Chair
6.0	**Member of the Public with Responsibilities** – The Chair advised the Council the Footpath Liaison Officer was unable to attend the meeting and will be invited to the July meeting.	Clerk
7.0	**Financial Risk Assessment** – The Chair advised the Council the document was amended as per the minutes of the May meeting. The Council resolved to adopt the amended Financial Risk Assessment.	
8.0	**Link-Up -** The Chair advised the Council the Link-Up Committee had amended their Constitution to better meet the requirements for grant funding from the Parish Council. The Parish Council thanked the Link Up Committee for actioning this.	
9.0	**Community Governance Review of Taunton and Surrounding Parishes** –	

	The Chair advised the Council the second stage of the consultation starts today. He said it is proposed that the southern tip of KSM Parish Council be included in Taunton Town Council as well as most of Staplegrove Parish and the planned urban development in Staplegrove. The rural element of Staplegrove Parish which isn't included, will be merged into KSM Parish if it has fewer than 150 electors. The Chair said the Council needs to decide how it will respond to this proposal. The Council agreed they were happy with the proposal, and it aligned with what they had agreed previously. The Chair agreed to put together a response to the second stage of the consultation for the PC to review and agree at its July meeting.	Chair
10.0	**Neighbourhood Plan** – update The Chair advised the NP Steering Group had last met on the 8th June. NP activities had slowed a bit because of the Platinum Jubilee but were now starting back up again.	Cllr Stripp
11.0	**Climate Action Planning** – update The Chair advised this agenda item is ongoing.	SW&T/SCC Cllr Darch
12.0	**Financial Matters –** The Council discussed the existing banking arrangements and the fact that HSBC is charging per cheque. The Council agreed it does need to review its banking arrangements. The Council approved the following payments: • £27.00 – David Taylor, Renewal of plaque on new Leaches Field 'Happy to Chat' bench • £479.20 – David Taylor, Torches for Platinum Jubilee celebration events (Items above to be included in single payment of £506.20) • £107.11 – Sandra Matthews, Fete refreshments for Platinum Jubilee celebration events • £250.00 – David Stripp, Best Kept Secret Gig for Platinum Jubilee celebration events • £23.30 – David Stripp, Hi-Visibility Vests for Platinum Jubilee celebration events (Items above to be included in single payment of £273.30) • £635.00 - Paul Townsend, Pig Roast for Platinum Jubilee celebration events • £50.00 – Paul Townsend, Best Kept Secret Gig for Platinum Jubilee celebration events • £22.90 – Paul Townsend, First Aid Kit for Platinum Jubilee celebration events • £84.00 – Paul Townsend, Temporary Event Notices for Platinum Jubilee celebration events • £4.00 – Paul Townsend, Wellie Wanging Prizes for Platinum Jubilee celebration events (Items above to be included in single payment of £795.90) • £64.77 – Julie Way, Big Lunch expenses for Platinum Jubilee celebration events • £2,958.12 – D Greenslade Landscape Gardener, Playing field shelter • £107.11 - Sandra Matthews, Fete refreshments for Queen's Platinum Jubilee celebrations • £269.83 – Village Hall Committee, Film afternoon expenses for Platinum Jubilee celebrations • £57.95 – Somerset County Council, resources for KSM Primary School's participation in Platinum Jubilee celebrations The Council noted the following receipt: • £3220.00 – SW&T S106 Funding	
13.0	**Items for Next Agenda –**	

	Marquees, Beacon, Annual Village Event, Parish Representation, Local Community Networks, Church Foot Path, Highways Site Visit. Please pass any additional agenda items to the Clerk.	
14.0	**Items for Link Up and KSM Website –** The Chair will do a write up for Link Up.	
15.0	**Actions from March 2020 Meeting – Not discussed but to be carried forward to a future meeting.** a) **Natural environment** – The Clerk advised that a meeting had been scheduled for 23 March with SWT. b) **Council Reserves** - i. Clearing of roadside verge on Kingston Road by the Grange and the Spinney **ii.** Furniture for the Playing Field Pavilion	
16.0	**Date of Next Meeting – 19th July 2022** The meeting closed at 21.09	
Signed:	**Dated:**	