KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING, HELD ON 11th JULY 2023
AT THE PAVILION, KINGSTON ST MARY PLAYING FIELDS, STARTING AT 19.00

Item No	Item	Action By
1.0	**Attendance and Apologies -** In attendance: Cllr P Townsend (Chairman) Cllr P Boyce Cllr P Chicken Cllr S Hancock Cllr D Stripp Cllr A Simpson Mrs K Gibbins (Parish Clerk) Cllr D Darch (Somerset) Apologies: None 5 members of the public were in attendance.	
2.0	**Councillors' Declarations of Interest** – None	
3.0	**Approval of Minutes of Ordinary Meeting held on 6th June 2023** **Resolved:** The minutes of the meeting were approved and will be signed as a true record of the meeting at a future date.	
4.0	**Planning** **a) Applications -** **Case Ref: 20/23/0023** – Erection of roof covering over agricultural silage clamp (1) at Yarde Farm, Langford Lane, Norton Fitzwarren **Case Ref: 20/23/0024** - Erection of roof covering over agricultural silage clamp (2) at Yarde Farm, Langford Lane, Norton Fitzwarren **Case Ref: 20/23/0025** - Erection of roof covering over agricultural silage clamp (3) at Yarde Farm, Langford Lane, Norton Fitzwarren The Council considered the above referenced planning applications and resolved to fully support the applications. The Council noted that the silage clamps are set amongst other agricultural buildings and not visible from the roadway. It was also noted that the current best practice and advice from Natural England and the Environment Agency is to roof all silage clamps, to prevent rainfall combining with silage and creating an environmental nuisance. The erection of roof covering over three agricultural silage clamps at Yarde Farm is therefore considered reasonably necessary for the purposes of agriculture. **b) Planning Committee -** **Case Ref: 20/23/0019** - Removal of Condition No. 05 (holiday occupancy) of application 20/05/0005 and Condition No. 01 of 20/22/0027 (approved plans) at Plots 15 to 18 Mill Meadow, Parsonage Lane, Kingston St Mary **Case Ref: 20/23/0020** - Removal of Condition No. 01 (holiday occupancy) of appeal decision of application 20/06/0039 at Plots 19 and 20 Mill Meadow, Parsonage Lane, Kingston St Mary The Parish Council discussed the reasons why it should speak at the Planning Committee meeting in support of the removal of the conditions on the above planning applications. The Council resolved it was in favour of speaking in support of the above Planning Applications at the Planning Committee meeting, scheduled for August 15th. **c) Appeals -**	

	3 GREENWAY TERRACE, KINGSTON ST MARY, TAUNTON, TA2 8JJ Proposal: Erection of 1 No. single storey dwelling at 3 Greenway Terrace, Kingston St Mary - an appeal has been lodged with The First Secretary of State against the decision of Somerset Council to refuse permission for the above application. The Parish Council discussed whether it would reiterate its support for this planning application and resolved to leave its original representation and make no changes to it.	
5.0	**Matters Outstanding from Previous Minutes –** i. **Parish Emergency Plan** – Somerset County Cllr Darch spoke to the Council about the plan and said it was almost finished. She was just waiting to confirm the names of the Good Neighbour representatives. She said there were still questions about storing the document and felt an electronic copy and paper copies were both needed. Cllr Stripp raised the question about equipment, i.e., would a budget be needed for blankets, shovels, sandbags, etc. It was agreed the Parish was very community minded and people would come forward with resources when the need arose. It was felt individual property owners should consider sourcing sandbags independently to ensure they had them if needed. ii. **Kingston St Mary 'Education Fund' and 'Relief in Need' Charities** – The Chair advised the 'Educational Fund' was now sorted with trustees and there was no action required with the 'Relief in Need' Charity. iii. **Kingston St Mary Village Gate** – The Chair said he had no update on this item. iv. **The Chair's Awards for Service to the Community 2023** -The Chair advised he had submitted a nomination for Link-Up which had been acknowledged and the Council now needed to wait to hear about this.	
6.0	**Playing Field Footpath Safety Barriers** – Sawyers Leigh The Chair advised it had been brought to the Council's attention that the safety barriers are missing at the bottom of the footpath approaching Sawyers Leigh from the playing fields. He proposed these be replaced by metal ones. Several Councillors recommended that the replacement safety barriers needed to be wide enough to allow double pushchairs and bicycles to fit through. The chair advised the cost of the barriers will be between £500-£600. The Council agreed to replace the bottom safety barriers but decided it was not necessary to replace the barriers at the top of the footpath.	Chair
7.0	**Link-Up Financial Contribution –** The Chair said 40 additional copies of Link-Up had been delivered to the new Staplegrove area of the Parish. The Council asked Link-Up to take this on as part of its monthly routine. Link-Up has agreed but would like the PC to contribute towards the cost of this which would be £300.00/annum. Link-Up have asked for this contribution to be made annually for the next 3 years until its next projected donation request letter is produced. The Chair asked the Council to consider an additional annual contribution to Link-Up recognising the fact that the Council uses Link-Up as its main channel of communication. The Chair suggested an additional £200.00 per annum for 3 years, i.e., until Link-Up's next donation request letter is produced. The Council voted and agreed to support Link-Up for the next 3 years in the amount of £500.00 per annum.	
8.0	**Notice Board** – Staplegrove Rural Area The Chair recommended that a noticeboard be purchased for the Staplegrove area of the Parish to be sited at the intersection of Langford Lane and Edgeborough Lane.	Clerk/Chair

	The Council wondered whether planning permission would be required. SC Cllr Darch seemed to think it wouldn't be necessary but Somerset Council Highways would need to be consulted. The Clerk agreed to e—mail Highways about this.	
9.0	**D-Day 80th Anniversary Beacon and Fete** – 6 June 2024 The Chair said there will be a beacon lighting event across the country on the evening of 6th June, 2024 to commemorate the 80th anniversary of the D-Day Landings and would the Parish Council like to participate. The Council discussed this and particularly the logistics around the lighting of a beacon. The Council agreed it would like to participate with a village fete on the 8th June and a beacon lighting event on the 6th June, 2024. It also decided it would need to investigate the safest and most suitable option around the lighting of a beacon and possibly recruit a couple of individuals to take on the organisation of the event.	Cllr Stripp
10.0	**Street Naming** The Chair asked the Council if it would be interested in getting involved in a pilot to predefine street names. After a brief discussion, the Council decided this was not relevant to Kingston St Mary.	
11.0	**Local Community Networks** – update The Chair advised the Council that he, the Clerk and SC Cllr Darch attended the first LCN meeting on 28th June. Other parishes were represented but there was nobody present from the police, health or education. It is hoped representatives from these organisations will be present at the next meeting. Stuart Haskins was voted as Chair. He is the Chair of West Monkton Parish Council and Norman Cavill was voted as Vice Chair. Norman Cavill is the Somerset Councillor for Monkton and North Curry. A workshop was held to determine the priorities for the LCN a few of which are: • Development of Infrastructure • Community Values • Highways • Safety • Active Travel • Transport • Social Isolation • Land Use • Traffic Speed • Education Standards • Crime The LCN meetings will be held every 2 months and the minutes of each meeting will be drawn up and distributed and these can be shared with the Parish Council. The Chair and Somerset County Cllr Darch discussed the format of the meetings and said that each Parish Council representative had equal voting rights. The Chair said that other Councillors were welcome to attend the meetings in the future as they are open meetings.	
12.0	**Climate Change** – update Somerset Council Cllr Darch said the Climate Change Community Action Plan is now on the KSM website. She said a huge thanks must go to Stephen Bisiker for the tremendous job he did transforming the Word document into a much more visually interesting file for the website. Cllr Darch said she will put a piece in Link-Up to let the community know the plan is there and ask for ideas and feedback.	SC Cllr Darch

	She said that she and the Chair met with a representative from Target CO_2 a Southwest firm specialising in retrofitting houses and particularly old and listed buildings. They will do an assessment of your home and they know about the grants available. They are prepared to give a talk at the village hall about the services on offer and the hope is to organise this in September or October.	
13.0	**Neighbourhood Plan** – update Cllr Stripp advised the Council the first consultation of the NP finishes on Friday. To date he said there hasn't been a huge amount of feedback but articles have been published on the KSM website and in Link-Up to bring the NP to the attention of the community. A meeting of the Steering Group is planned for Friday, 21st July and Councillors can come along to this. The next step is to submit the NP to Somerset Council which will appoint an independent person to review it. It will then go to a further 6-week consultation and finally a referendum in the Parish. Subject to 50% of people voting in favour of the NP, it then gets accepted into planning regulations. Cllr Stripp said Natural England, as a consultee, recommended a strategic environmental assessment and a habitat assessment be conducted. Somerset Council acted on this and appointed an agency to produce these reports which have been completed and he has distributed. Cllr Stripp said the agency which conducted the surveys provided very good feedback about the NP. Cllr Stripp also talked to the Council about the Community Land Trust which has been set up and will support affordable housing. The CLT has been registered as a community benefit society and is called, Kingston St Mary Community Land Trust Ltd. Formal approval and a seal have come from the Financial Conduct Authority and the CLT is now formally constituted and registered. Cllr Stripp went on to discuss how it might work in principle. He also said the steering group was established initially to set up the CLT and now we needed to encourage people in the community to join the trust with the only conditions being you agree with the principles set out and pay £1 to become a member.	Cllr Stripp
14.0	**Kingston Community Partnership** – update Cllr Stripp talked very briefly about Good Neighbours and said Cllr Simpson has taken over the coordination of the group.	
15.0	**Playing Field Shelter** – update The Chair confirmed the Council had now received the insurance money for the playing field shelter which had been burned down. The Council agreed the structure needed to be replaced and discussed what type and material the replacement structure may take. The Council agreed to replace the playing field shelter and would consider alternative structures both made out of metal and composite at the Council's next meeting.	Chair
16.0	**Financial Matters –** The Council noted the May bank reconciliation and approved the following payments: • £228.70 – Somerset Council, 1st – April – 30th June 2023, 2 x dog waste bins emptied once weekly • £170.20 – HMRC, Clerk's PAYE for APR/MAY/JUN 2023 The Council noted the following receipt: • £1230.08 – VAT refund for 2021-22	

17.0	**Items for Next Agenda -** Please pass any agenda items to the Clerk before the next meeting. The Chair said the Council will look at the APR-JUN 2023 financial position at the September meeting.	
18.0	**Items for Link Up and KSM Website -** The Chair will do a write up for Link Up.	
19.0	**Date of Next Meeting - 12th September 2023** The meeting closed at 20.43	
Signed:	**Dated:**	