

KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL ON MONDAY 13TH APRIL 2015 AT 7.30PM

Item Nr	Item	Action By
1.0	<p>Attendance and Apologies</p> <p>In attendance: Cllr R Stokes (Chairman) Cllr M Anderson Cllr J Clarke Cllr C Miles Cllr K Taylor Cllr N Townsend Cllr A Wilcox Miss C Roche (Parish Clerk) Cllr D Wedderkopp (SCC Councillor) Cllr E Waymouth (TDBC Councillor)</p> <p>Eight Members of the Public attended the meeting.</p> <p>Apologies received from: Cllr I Barrie Cllr S Phillips Cllr B Nottrodt (TDBC Councillor)</p> <p>The Chairman confirmed that no election was required, as 9 Councillors had been elected uncontested and read out their names to those present at the meeting.</p> <p>The Chairman thanked Cllrs Barrie, Miles and Phillips who were all standing down from the Parish Council in May 2015, for their contribution over the years to the Parish Council.</p>	
2.0	<p>Police Update</p> <p>The Clerk confirmed that no report had been received from the Police, prior to the meeting.</p>	
3.0	<p>Declarations of Interest in Any Agenda Item</p> <p>None received.</p>	
4.0	<p>Items from Members of the Public</p> <p>None received.</p>	
5.0	<p>SCC Update</p> <p>Cllr Wedderkopp advised that he had nothing to report.</p> <p>The Clerk thanked Cllr Wedderkopp for the watercourse map that she had received.</p> <p>The Clerk also requested that Cllr Wedderkopp find out what was happening with the Yarford trash screen fabrication/installation and the resurfacing of Kestercombe Lane, both issues had been ongoing with SCC Highways for over two years.</p>	Cllr Wedderkopp
6.0	<p>TDBC Update</p> <p>Cllr Waymouth advised that she had nothing to report.</p> <p>Cllr Waymouth confirmed that she was not standing for the TDBC election on the 7 May 2015 and this would be her last Parish Council meeting. The Chairman thanked Cllr Waymouth for all her assistance and wise advice, over the years.</p>	

7.0	<p>TDBC Papers</p> <p>The Clerk advised that she had received an e-mail from Cllr Barrie who confirmed that there was nothing to report.</p>	
8.0	<p>Approval of Minutes of Previous Meetings dated 9 March 2015</p> <p>Resolved: The minutes were approved and signed as a true record.</p>	
9.0	<p>Matters Arising</p>	
9.1	<p>Kingston Watercourses: Maintenance</p> <p>The Clerk confirmed that one riparian owner could not undertake maintenance until the weather improves in Spring 2015 and for another, there are difficulties due to the construction of the drainage system which SCC is assisting with. Ongoing.</p>	C/F
9.2	<p>Kestercombe Lane Top Surface Dressing</p> <p>The Clerk advised that SCC Highways was in dispute with its contractor regarding the quality of surface dressing that was laid in summer 2013. Refer to item 5.0 of these Minutes. Ongoing.</p>	C/F
9.3	<p>Yarford Roadworks</p> <p>The Clerk confirmed that the Yarford trash screen had still not been manufactured and that SCC Highways was trying to resolve the issue with Skanska. Refer to item 5.0 of these Minutes. Ongoing.</p>	C/F
9.4	<p>Repainting Direction and Fingerpoint Signs and Replacing Missing Posts on Village Green</p> <p>The Chairman advised that he had received an offer to repaint the signs for free. The signs at Complins and Dodhill Road were rusty and required repainting, and at Pickney Lane and Nailsbourne Road/Kingston Road required repainting. The Clerk was requested to make contact with the person who had discussed the signs with the Chairman. Ongoing.</p> <p>The Clerk advised that she had not received a response form the company that she had written to, requesting the quote for replacing the two missing posts on the Village Green. Ongoing.</p>	C/F
9.5	<p>Purchase of New Parish Notice Board on the Grass Verge near the Primary School</p> <p>The Clerk advised that she had:</p> <ul style="list-style-type: none"> ❖ Requested a quote for the new noticeboard from Ashley Gold ❖ Contacted the School regarding the new noticeboard ❖ Contacted SCC Highways regarding installing a new noticeboard on the grass verge, as this verge may belong to SCC Highways 	C/F
9.6	<p>Purchase New Dog Bin (Approximate Cost of New Bin + Installation by TDBC £315.00)</p> <p>The Clerk advised that she had instructed TDBC to install the dog bin (£335.00) on the public highway in Church Lane (near the Church) had been identified. Ongoing.</p>	C/F
9.7	<p>Staplegrove Urban Extension</p> <p>The Vice-Chairman advised the Parish Council that he had recently attended a meeting along with the newly formed Residents of Staplegrove Action Group (ROSAG) and Whitemore Residents Action Group (WARG), to discuss the proposed development. He also advised that there was the possibility of forward funding for the proposed development's spine road, from central government and TDBC which the developers could payback over time. Also, anyone in Kingston St Mary who wished to receive e-mail updates regarding the proposed development should contact ROSAG or WARG.</p>	C/F

10.0	Planning	
10.1	Applications	
10.1.1	<p>20/15/0004 Erection of Replacement Roof with Insertion of First Floor and 2 No. Dormer Windows and 2 No. Rooflights on the East Elevation and Erection of Porch to North Elevation at Meadow Barn, Kingston St Mary.</p> <p>Resolved: The Parish Council opposed the Application because of the building's impact on the Area of Outstanding Natural Beauty (significant increase in the height of the roof line).</p>	Clerk
10.1.2	<p>20/15/0005 Change of Use from Agricultural to Equestrian Use of 2 No. Fields to the South West and 1 No. Barn at Pickney Lane, Kingston St Mary (Retention of Works Already Undertaken)</p> <p>A Member of the Public made the following representation to the Parish Council:</p> <ul style="list-style-type: none"> ❖ The original Planning Application was for 10 hours trading, this Application is for 39 hours trading ❖ There have already been 50 breaches of the original Planning Decision and based on previous behaviour, the Applicant will ignore the conditions laid down in any Planning Decision ❖ There will be a significant increase in traffic with associated safety concerns ❖ The majority of riders using the Riding Centre were under four years of age, and these young riders do not mix well with traffic ❖ There would be a loss of privacy to local residents and the proposed change of use to the barn was close to his boundary line ❖ Highway access/egress is very tight to/from the Riding School ❖ This Application was unacceptable and the Applicant should be restricted to the original Planning Decision <p>The Chairman advised the Member of the Public that a number of the points that he had raised in his representation were outside the Parish Council's remit and that the Application did not take into account, the increased trading hours. The Chairman described the Application to the Parish Council. Also, the Chairman advised that SCC Highways had been consulted and had no objection to the Application.</p> <p>Resolved: The Parish Council had no comment to make on the Application but wishes to comment on the omission from the Proposal title of the significant increase in trading hours from 10 hours to 39 hours per week + 2 additional days per week. Also, the Parish Council requests that this Planning Application should go before the Planning Committee for the final decision and for the final decision not to be an Officer delegated decision. This would give local residents another chance to raise their concerns and would ensure complete transparency and that a fair decision is made.</p>	
10.1.3	<p>20/15/0006 Erection of a Single Storey to the Side of Parks Cottage, Fulford, Kingston St Mary</p> <p>Resolved: The Parish Council had no comment to make on this Application.</p>	Clerk
10.2	Granted None received.	
11.0	Financial Matters	
11.1	<p>Payments</p> <ul style="list-style-type: none"> ❖ Parish Clerk's Expenses £51.60 (January - March 2015) ❖ HMRC Parish Clerk's Income Tax £147.01 (January 2015 - March 2015) ❖ KSM Village Hall Hire for Parish Council Meetings £268.00 (January 2015 to March 2016) ❖ Payroll Specialists £270.00 (PAYE Real Time January 2015 to March 2016 £225.00 + VAT) ❖ Zurich Municipal Annual Insurance 2015/2016 £834.40 (£787.17 + VAT) ❖ Information Commission £35.00 (Data Protection Licence 2015/2016) <p>Resolved: The above payments were approved.</p>	Clerk

11.2	<p>Receipts</p> <ul style="list-style-type: none"> ❖ HMRC VAT Reclaim 2014/2015 £398.36 <p>The Parish Council noted receipt of the above.</p>	
11.3	<p>Parish Clerk Review Effective 1 January 2015</p> <p>Resolved:</p> <p>The Parish Council agreed a 2% salary increase in line with the NALC guidance for the Parish Clerk.</p> <p>Letters advising the Bank for the standing order to be amended, Payroll Specialists for HMRC PAYE Real Time return and the Clerk of the salary increase were signed by the Chairman and Vice-Chairman.</p>	Clerk
11.4	<p>Section 137 Payments 2015</p> <p>Resolved:</p> <p>The Parish Council agreed to make £100.00 payments to the following charities:</p> <ul style="list-style-type: none"> ❖ Marie Curie ❖ Citizens Advice Bureau Taunton ❖ Stroke Association 	Clerk
11.5	<p>Appointment of Internal Auditor Mr Tim Davison for Audit of 2014/2015 Accounts</p> <p>Resolved:</p> <p>The Parish Council agreed to appoint Mr Davison to perform the internal audit of the 2014/2015 Accounts.</p>	Clerk
12.0	<p>Correspondence</p> <ul style="list-style-type: none"> ❖ British Telecom: Adopt a Kiosk ❖ Somerset Waste Partnership: Recycling And Refuse Colletions Bank Holiday Changes ❖ SCC Highways: Temporary Closure of Pickney Lane ❖ Somerset and Avon Police: Keeping You In Touch <p>The Parish Council noted the above.</p>	
13.0	<p>Items for LinkUp</p> <ul style="list-style-type: none"> ❖ New Parish Councillors ❖ Planning ❖ Section 137 Grants 	Chairman
14.0	<p>Matters for Next Meeting</p> <p>None received.</p>	
15.0	<p>Date of Next Meeting</p> <p>Monday 18 May 2015 at 7.30PM The date of the next meeting was later changed to 11 May 2015.</p> <p>The meeting closed at 8.45PM.</p>	

Signed:

Date:

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