

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD AT THE VILLAGE HALL ON MONDAY 10 DECEMBER 2018**

Item Nr	Item	Action By
1.0	<p><b>Election of Chairman</b></p> <p>As agreed at the Annual Parish Council Meeting held in May 2018, the Chairman position will rotate in alphabetical surname order, at each meeting and whoever is elected will remain as Chair until the next meeting.</p> <p>It was agreed Cllr Townsend should be Chairman for the December 2018 meeting and he duly signed the Declaration of Office which was witnessed by the Parish Clerk.</p>	
2.0	<p><b>Attendance and Apologies</b></p> <p>In attendance:  Cllr N Townsend (Chairman), (PC and TDBC Councillor)  Cllr M Anderson  Cllr J Clarke  Cllr S Farnham  Cllr J Marsh  Cllr R Stokes  Cllr K Taylor  Cllr A Wilcox  Mrs K Gibbins (Incoming Parish Clerk)  Miss C Roche (Outgoing Parish Clerk)</p> <p>Apologies received from:  Cllr N Bradshaw  Cllr R Williams (SCC Councillor)  Cllr C Tucker (TDBC Councillor)  PCSO T Wearmouth (Avon and Somerset Police)</p>	
3.0	<p><b>Councillor's Declarations of Interest in Any Agenda Item</b></p> <p>None.</p>	
4.0	<p><b>Members of the Public</b></p> <p>Three members of the public attended.</p>	
5.0	<p><b>Police Update</b></p> <p>The Clerk advised that no report had been received from the Police prior to the meeting.</p>	
6.0	<p><b>SCC Councillor Update</b></p> <p>The Clerk advised that no report had been received prior to the meeting.</p>	
7.0	<p><b>TDBC Councillor Update</b></p> <p>Cllr Townsend advised the Parish Council that TDBC will be borrowing to finance the construction of a new hotel at Firepool Lock as the town currently lacks sufficient hotel space. It is hoped the new development will provide additional commercial activity in Taunton.</p>	
8.0	<p><b>Community Plan</b></p>	
8.1	<p><b>Update</b></p> <p>The Parish Council was presented with a detailed spreadsheet and a very thorough update on the community plan with next steps outlined clearly.</p>	
8.2	<p><b>Review Community Concern Statement</b></p>	

	It was agreed to discuss Infrastructure items 4-12 and Road Safety at the next Parish Council meeting in the absence of Cllr Williams.	
8.3	<p><b>Youth Club £500.00 Grant</b></p> <p>A brief update on the Youth Club provision was given. Currently approximately 19 youths attend. International students from the Grange participate as well and Taunton School is very supportive. The club meets once a fortnight. A request for financial assistance was made by the Youth Club and the Councillors agreed to discuss this under item 14.5 below.</p>	
8.4	<p><b>Speed Indicator Device</b></p> <p>A request for funding of £3000.00 for a speed indicator device was made. There are currently 9 community speed watch members who could be trained to deploy the device. The Councillors agreed to discuss this under item 14.5 below. It was also agreed to contact the Clerk to Bishops Lydeard's Parish Council regarding the possible joint purchase of a SID.</p>	
9.0	<p><b>Tetton Farm Oak Tree</b></p> <p>It was agreed that the tree was not owned by the Parish Council. No further action required.</p>	
10.0	<p><b>Kingston Relief in Need Charity: Appointment of Trustees</b></p> <p>The Parish Council was advised that two new trustees had been appointed.</p>	
10.1	<p><b>Playing Field Committee: Finance Update and New Chairman</b></p> <p>A presentation was given by the new chairman of the committee explaining the current financial position. A request for financial support from the Parish Council was made.</p>	
11.0	<p><b>Approval of Minutes of Previous Meeting dated 12 November 2018</b></p> <p>The minutes were approved and signed as a true record.</p>	
12.0	<p><b>Matters Arising:</b></p> <p>The Outgoing Clerk updated the Parish Council on the following matters which had been carried forward from the previous meeting's minutes -</p> <p><b>Mill Cross/Nailsbourne and Parsonage Farm/The Swan Kissing Gates Repair</b> - Cllr Taylor advised that the gates had now been repaired. Item closed.</p> <p><b>Village Hall Notice Board Repair</b> - The Outgoing Clerk reported she had chased the contractor undertaking the repair and was still waiting for it to be completed. Ongoing.</p> <p><b>Environmental Issues</b> - Work completed. Item closed.</p> <p><b>Longmead, Nailsbourne</b> - Currently waiting for the Planning Enforcement Officer to go out and report back. Ongoing</p>	C/F
13.0	<p><b>Planning Applications:</b></p> <p><b>20/18/0026 - Erection of extension to an agricultural building for cattle at Tetton Farm, Tarr Lane, Kingston St Mary</b></p> <p>Resolved: The Parish Council agreed to make no comment on this application.</p> <p><b>20/18/0027 - Erection of a two bedroomed single storey dwelling with detached garage in the garden to the side of Boweys, Church Lane, Kingston St Mary.</b></p> <p>Resolved: The Parish Council agreed to make no comment on this application.</p>	C/F

	<p><b>20/18/0028 - Replacement of conservatory with garden room at 12 Sawyers Leigh, Kingston St Mary.</b></p> <p>Resolved: The Parish Council agreed to make no comment on this application.</p> <p><b>20/18/0029/LE - Application for a Lawful Development Certificate for the existing agricultural building for the storage of manure at Volis Farm, Volis Hill, Kingston St Mary.</b></p> <p>Resolved: The Parish Council agreed to make no comment on this application.</p>	
13.2	<b>Granted: None</b>	
14.0	<b>Financial Matters</b>	
14.1	<p><b>Payments -</b></p> <ul style="list-style-type: none"> <li>❖ Notice-It Ltd £1095.00 (New notice board at Farmers Arms) Notice board erected in wrong location. Payment not authorised. Outgoing Clerk to chase. Ongoing</li> <li>❖ HMRC £153.28 (Parish Clerk Income Tax October to December 2018)</li> </ul>	Outgoing Clerk
14.2	<b>Receipts: None</b>	
14.3	<p><b>Approve Parish Clerk Letter</b></p> <p>To be sorted by Outgoing and Incoming Clerks</p>	Clerk
14.4	<p><b>Bank Mandate: Resolution to Update</b></p> <p>Ongoing</p>	Clerk
14.5	<p><b>Precept 2019/2020 Draft Budget: Approval</b></p> <ul style="list-style-type: none"> <li>❖ The Income and Expenditure Budget for 2019/2020 was presented and agreed by the Parish Council.</li> <li>❖ It was agreed that the Parish Council would make a donation of £1000.00 to the Playing Field Committee to cover the cost of the H&amp;S Audit already undertaken. The Clerk will request a copy of the invoice from the Playing Field Committee chairman.</li> <li>❖ The Parish Council agreed to award a grant of £500.00 to the Youth Club.</li> <li>❖ The Parish Council agreed to set aside £3000.00 in the budget for speed reduction measures. The Councillors would like KSM CP to put together a proposal with a cost/benefit analysis. It was also agreed to discuss the possibility of pooling resources with Bishops Lydeard PC as they have expressed interest in purchasing a SID.</li> </ul>	Clerk
15.0	<b>Correspondence</b>	
16.0	<p><b>Matters for Next Meeting</b></p> <ul style="list-style-type: none"> <li>❖ Community Plan - Review of Infrastructure issues and Road Safety</li> </ul>	
17.0	<p><b>Items for LinkUp</b></p> <ul style="list-style-type: none"> <li>❖ Planning Applications</li> <li>❖ Next Parish Council Chairman</li> <li>❖ Date of next Parish Council meeting</li> </ul>	Cllr Townsend
18.0	<p><b>Date of Next Meeting</b></p> <p>Date of next meeting is Monday 14 January 2019 at 7.30PM. Cllr Wilcox to chair the meeting.</p> <p>The meeting closed at 9.35PM.</p>	

---

Signed:

Date:

.....