

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD AT THE VILLAGE HALL ON MONDAY 13<sup>TH</sup> JANUARY 2014**

Item Nr	Item	Action By
1.0	<p><b>Attendance and Apologies</b></p> <p>In attendance:            Cllr R Stokes (Chairman)            Cllr M Anderson            Cllr I Barrie            Cllr J Clarke            Cllr S Phillips            Cllr K Taylor            Cllr N Townsend            Cllr A Wilcox            Miss Caroline Roche (Parish Clerk)            Cllr B Nottrodt (TDBC Councillor)            Cllr E Waymouth (TDBC Councillor)</p> <p>Two members of the public attended the meeting.</p> <p>Apologies received from:            Cllr C Miles            Cllr D Wedderkopp (SCC Councillor)            PCSO Windsor (Avon and Somerset Police)            PC Beake (Avon and Somerset Police)</p>	
2.0	<p><b>Declarations of Interest in Any Agenda Item</b></p> <p>None received.</p>	
3.0	<p><b>Police Update</b></p> <p>The Clerk read out the report that had been received.</p>	
4.0	<p><b>Items From Members Of The Public</b></p>	
4.1	<p><b>Flooding on Kingston Road</b></p> <p>Mr Barnes explained to the Parish Council that he was not certain whether SCC Highways or TDBC Drainage Department were responsible for dealing with the flooding on Kingston Road and that flood water was coming out of culverts and roadside gullies following the recent significant rainfall.</p> <p>The Chairman stated that flooding on the highway should be reported to SCC Highways who may decide to take action against any adjoining landowner for not maintaining the drainage systems that were their responsibility.</p> <p>Cllr Waymouth offered to report the Kingston Road flooding issue and also the grass verge issue adjacent to Hazelmere Farm, to SCC Highways.</p>	
4.2	<p><b>Yarford Flooding</b></p> <p>Cllr Townsend asked the Clerk if she would contact SCC Highways with regards to ascertaining what remedial work had taken place when Yarford Road was recently closed. During recent heavy rainfall, the stream had become blocked in three places and part of the bank was unstable.</p> <p>The Parish Council was informed that it was thought that the owner of Cutleigh House had created two gullies to enable the recent floodwater, to flow away.</p>	Clerk
5.0	<p><b>Approval of Minutes of Previous Meeting dated 9 December 2013</b></p> <p><b>Resolved:</b>            The Minutes were approved and signed as a true record following minor amendments being made.</p>	

6.0	<p><b>Matters Arising</b></p>	
6.1	<p><b>Community Life Design Course</b> The Clerk confirmed that she had advised Cllr Wedderkopp that the Parish Council could not support the grant request. Item closed.</p>	
6.2	<p><b>Staplegrave Master Plan</b> The Clerk confirmed that the letter had been sent to TDBC noting the Parish Council's objections to the Staplegrave Master Plan. Item closed.</p>	
6.3	<p><b>Site Allocations: Kingston St Mary Permitted Development Boundary Proposed Changes</b> The Clerk confirmed that the letter had been sent to TDBC noting the Parish Council's comments on the permitted boundary proposed changes. Item closed.</p>	
6.4	<p><b>Kestercombe Lane - Top Surface Dressing</b> Cllr Townsend asked the Clerk if she would contact SCC Highways with regards to the top surface dressing in Kestercombe Lane. He explained that it was laid last summer but it had in places washed away due to the wet weather when the surface dressing was laid.</p>	Clerk
6.5	<p><b>Kestercombe Lane - Road Signs/Nameplate</b> The Clerk advised that SCC Highways had placed the order for a red triangular sign with a prohibited lorries picture on it and the sign should be installed during March/April 2014. Ongoing.</p>	C/F
6.6	<p><b>Kingston Playing Field: Land Registration</b> The Clerk confirmed that the cheque had been presented to the Bank and that she was awaiting the outcome of the searches. Ongoing.</p>	C/F
7.0	<p><b>SCC Update</b>  The Parish Clerk advised that no update had been received.</p>	
8.0	<p><b>TDBC Update</b>  The Chairman read out a letter received from a Member of the Public following the Parish Council's response to Kingston St Mary Permitted Development Boundary Proposed Changes. The Chairman asked Cllr Nottrodt if he would explain the Core Strategy and Site Allocations process to the Parish Council and whether there would be further consultation. Cllr Nottrodt explained the process and confirmed that further consultation will be taking place in summer 2014. The Parish Councillors found the explanation very helpful and thanked Cllr Nottrodt accordingly.  The Clerk was asked if she would contact TDBC (Mr Bryn Kitchen and Mr Nick Bryant), to ascertain if any additional sites had been requested that would change the Kingston St Mary permitted development boundary.  Cllr Nottrodt advised that:</p> <ul style="list-style-type: none"> <li>❖ TDBC was setting its budget for 2014/2015</li> <li>❖ That grants were available for small businesses that were setting up</li> </ul>	Clerk
9.0	<p><b>TDBC Papers</b>  Cllr Wilcox advised:</p> <ul style="list-style-type: none"> <li>❖ That grants were available for wellbeing projects</li> <li>❖ It was anticipated that Superfast Broadband would be available in Kingston St May in September 2014</li> </ul>	

10.0	<p><b>Planning</b></p>	
10.1	<p><b>Applications</b>  20/14/0001/T Notification to Fell Two Larch Trees and a Group of Cypress Trees (forming a hedge) within Kingston St Mary Conservation Area at Badgershay, Kingston St Mary</p> <p>Resolved:  The Parish Council had no objection to the Planning Application.</p>	Clerk
10.2	<p>Granted  20/13/0015 Erection of a Replacement Dwelling with Demolition of Existing Dwelling at The Willows, Lodes Lane, Kingston St Mary</p> <p>20/13/0015 Demolition of Dwelling at The Willows, Lodes Lane, Kingston St Mary</p> <p>20/13/0038 Outline Planning Application for the Erection of a Dwelling and Detached Garage in the Garden of 4 Meadow Close, Kingston St Mary</p> <p>20/13/0043 Removal of a Conservatory and Erection of a Single Storey Extension to the Rear of 1 The Conies, Kingston St Mary</p> <p>20/13/0044 Removal of Conservatory and Erection of a Single Storey Extension to the Rear of 1 The Conies, Kingston St Mary (Planning Listed Buildings and Conservation Areas Act 1990)</p> <p>20/13/0045 Erection of a Two Storey Rear Extension at 2 Quantock Way, Kingston St Mary (Resubmission of 20/13/0033)</p> <p>The Parish Council noted the above.</p>	
11.0	<p><b>Financial Matters</b></p>	
11.1	<p><b>Payments</b></p> <ul style="list-style-type: none"> <li>❖ Payroll Specialists £54.00 (PAYE Real Time October - December 2013 £45.00 + VAT)</li> <li>❖ HMRC Income Tax £147.04 (Parish Clerk's Salary October - December 2013)</li> <li>❖ Parish Clerk's Expenses £85.57 (1 October 2013 to 31 December 2013)</li> <li>❖ KSM Village Hall £48.00 (Committee Room hire October - December 2013)</li> </ul> <p>Resolved:  It was agreed to make the above payments.</p>	Clerk
12.0	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>❖ KSM Parochial Church Council - thank you letter</li> <li>❖ SCC - consultation on proposed changes to parking policies</li> <li>❖ SCC - temporary road closure Kingston Road, Hope Corner Lane and Corkscrew Lane</li> </ul> <p>The Parish Council noted the above.</p>	
13.0	<p><b>Items for LinkUp</b></p> <p>None were identified.</p>	
14.0	<p><b>Matters for Next Meeting</b></p> <p>None were received.</p>	

15.0	<p><b>Date of Next Meeting</b></p> <p>Monday 10 February 2014 at 7.30PM.</p> <p>The meeting closed at 8.40PM.</p>	
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Signed: \_\_\_\_\_ Date: \_\_\_\_\_