

KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL ON MONDAY 16 JULY 2018

Item Nr	Item	Action By
1.0	<p>Election of Chairman</p> <p>As agreed at the Annual Parish Council Meeting held in May 2018, the Chairman position will rotate in alphabetical surname order, at each meeting and whomever is elected will remain as Chair until the next meeting.</p> <p>The Chairman for the July 2018 meeting is therefore, Cllr Anderson who duly signed the Declaration of Office which was witnessed by Miss Roche (Parish Clerk).</p> <p>At the June 2018 meeting, the Clerk had been requested to create a Chairman rota. The Clerk confirmed she had distributed the rota prior to the July 2018 meeting. Item closed.</p>	
2.0	<p>Attendance and Apologies</p> <p>In attendance: Cllr M Anderson (Chairman) Cllr S Farnham Cllr J Clarke Cllr J Marsh Cllr R Stokes Cllr K Taylor Miss C Roche (Parish Clerk) Cllr R Williams (SCC Councillor)</p> <p>Two Members of the Public attended the meeting.</p> <p>Apologies received from: Cllr N Bradshaw Cllr N Townsend (PC and TDBC Councillor) Cllr A Wilcox Cllr C Tucker (TDBC Councillor) PCSO T Wearmouth (Avon and Somerset Police)</p>	
3.0	<p>Councillors Declarations of Interest in Any Agenda Item</p> <p>None.</p>	
4.0	<p>Police Update</p> <p>The Clerk advised that she had not received a report from the Police, prior to the meeting.</p> <p>The Clerk was requested to contact PCSO Wearmouth, to request a monthly report be submitted to the Parish Council.</p>	Clerk
5.0	<p>SCC Councillor Update</p> <p>Cllr Williams made the following report to the Parish Council:</p> <ul style="list-style-type: none"> ❖ A Full Council meeting was being held on the 18 July 2018 ❖ The '<i>Taunton Connecting Our Garden Town</i>' strategy was being considered. The consultation closes on the 3 August 2018. The strategy provides a vision for transport in Taunton and brings together investment plans and proposals from SCC and TDBC along with other organisations who are involved in, fund or provide transport services. The Parish Council agreed to submit a response ❖ There was increasing support for a Taunton Town Council ❖ TDBC key officer responsibilities had now been confirmed - a Director for Current Contracts and a Director of Strategy had been internally appointed ❖ SCC spends 66% of its budget on Adult Social Services and Children & Family Services. A £17 million overspend was forecasted in 2018/2019. Savings would be required from other departments to reduce the overspend 	Cllr Anderson/ Clerk

6.0	<p>TDBC Councillor Update</p> <p>The Clerk advised she had not received a report from Cllr Townsend prior to the meeting.</p>	
7.0	<p>Primary School Car Park</p> <p>Cllr Farnham updated the Parish Council as follows:</p> <ul style="list-style-type: none"> ❖ School land and car park is owned by Somerset County Council, for the benefit of the school. The buildings are owned by SCC ❖ The School is responsible for the maintenance, insurance, access and use of the car park, which is why it's kept locked. This is a contractual arrangement between SCC and School ❖ The car park is available for use by groups in the Parish, but organisers need to ask the School to arrange access. The School Caretaker is paid to lock/unlock the car park out of hours. The School is happy for the car park to be used as part of community involvement. However, users need to have their own Public Liability Insurance cover ❖ The School will charge for use of car park for private events such as weddings but for village activities (such as the Pram Race), there is no charge ❖ The School's maintenance contract is currently with DLO, but it could be with anybody that the School chooses 	
8.0	<p>Highway and Traffic Update</p> <p>A representative from the Kingston St Mary Community Partnership updated the Parish Council, as follows:</p> <ul style="list-style-type: none"> ❖ It was proposed to construct three sections of the Orbital Road. Staplegrove Parish Council was proposing that the sections be joined up. However, the SCC Case Officer explained that the proposed Orbital Road would not impact Taunton ❖ It was confirmed that SCC had indicated that an Orbital Road and a new motorway junction above the M25 junction 25 was not required ❖ Within Kingston St Mary village, traffic management becomes an issue as drivers will drive through the village over the Quantocks to M5 junctions 23 and 24 ❖ No update could be provided with regards to the £7.2 million for the Staplegrove spine road. It was agreed to contact SCC Cllr John Woodman, Highways Cabinet Portfolio Holder regarding this matter ❖ Lack of strategy is a legacy issue ❖ The representative offered to draft a response in response to the '<i>Taunton Connecting Our Garden Town</i>' strategy ❖ Also, the highway white lining by the Benefice Office requires snagging ❖ Speedwatch volunteers were being trained on the 22 July 2018 ❖ Small improvement scheme for highway speed reductions was being submitted in October 2018 	
9.0	<p>KSM Website Improvements</p> <p>The Parish Council agreed:</p> <ul style="list-style-type: none"> ❖ That the website was a useful village resource with links to information sources ❖ To take a regular look at the website to ensure it is up to date ❖ Noticeboards to display website address ❖ To write an article for LinkUp ❖ To provide feedback for next meeting 	Clerk
10.0	<p>Approval of Minutes of Previous Meeting dated 11 June 2018</p> <p>Resolved: The Minutes were approved and signed as a true record.</p>	
11.0	<p>Matters Arising</p>	
11.1	<p>GDPR</p> <p>The Clerk advised that the following would be required to ensure GDPR compliance:</p> <ul style="list-style-type: none"> ❖ Information audit (summary of personal information held by the Parish Council, the reason for and format it is held in, and retention period) ❖ Data Protection Policy ❖ Privacy Statement ❖ Data Processing and Individual Privacy Rights procedures 	Clerk

11.2	<p>Environmental Issues</p> <p>The Environmental Issues Register was reviewed, and it was agreed to seek a quote for weed killing treatment of Leach's Field and Sawyers Leigh and general tidy up of the highway, thereafter. Clerk confirmed she had requested the quote. Ongoing.</p> <p>At the June 2018 meeting, Cllr Wilcox confirmed that the Woodlands Trust will be dealing with the trees overhanging the highway at the Spinney were being dealt with. Also, it was hoped that the Woodlands Trust would at the same time, deal with the vegetation growing at the base of the Spinney Wall. Ongoing.</p>	C/F C/F
11.3	<p>Playing Field Vandalised Signs</p> <p>At the October 2017 meeting, it was Agreed in Principle to pay for three signs including posts and concrete to be erected at the Playing Field. The Member of the Public showed the Parish Council the signs that had been manufactured. Cllr Anderson offered to assist with the installation of the signs. Ongoing.</p> <p>The Clerk confirmed that the cheque to reimburse the Member of the Public had been raised. Item closed.</p>	C/F
11.4	<p>North Taunton Urban Development</p> <p>At the February 2018 meeting, Cllr Stokes advised the Parish Council of the following:</p> <ul style="list-style-type: none"> ❖ Funding of £7.2 million has been pledged by central government for the North Taunton Urban Development spine road ❖ If this road is built in advance of houses it should greatly ease pressure on Kingston Road, particularly during the construction phase ❖ It should also avoid the need for a drop-down road into Corkscrew Lane and enable developers to increase the number of affordable homes from 15% to 25% ❖ SCC Highways Infrastructure Plan appears to be little more than a "cut and paste" of road schemes already planned by developers ❖ Campaigners have argued that the eastern end of the spine road should be continued to link up with Nerrols Drive to form an outer relief road. However, SCC Highways claim this is not required ❖ Both North Taunton Urban Development Section 106 Agreements were awaiting signature 	C/F
11.5	<p>Hedgerow and Highway Maintenance</p> <p>Members of the Kingston Community Partnership have cut back sections of the hedgerow that were obscuring village speed limit signs in Greenway, Buncombe Hill and Kingston Road, to get Police approval for the Speedwatch initiative. Final approval is awaited. Cllr Williams to contact SCC Highways Manager accordingly.</p>	C/F
11.6	<p>Village Hall Notice Board Repair</p> <p>The Clerk confirmed that the volunteer had installed the noticeboard. It was agreed to obtain a quote for cedar wood tiles for roof (instead of replacing with slate tiles) and for the roof to be reinstated. Clerk to obtain quote.</p>	Clerk
11.7	<p>Highway Flooding</p> <p>At the April 2018 meeting, the Clerk advised that SCC Highways had confirmed that the blocked pipe on the corner of Park Lane and Pickney Lane still required clearing. The cause of this blocked pipe was a collapsed pipe on land, belonging to Smokey Farm. SCC Highways were in discussion with the Landowner. Ongoing.</p> <p>The Clerk also advised that since the May 2018 meeting, she had reported the Meadow Close collapsed grating issue to SCC Highways. Ongoing.</p>	C/F
12.0	<p>Planning</p>	
12.1	<p>Applications</p> <ul style="list-style-type: none"> ❖ 20/18/0017 Notification to Fell a Line of Cypress Trees Forming a Hedge and One Cedar Tree Within KSM Conservation Area at Brantwood, Lodes Lane, Kingston St Mary <p>Resolved: The Parish Council agreed to support the Application.</p>	Clerk
12.2	<p>Granted</p> <ul style="list-style-type: none"> ❖ 20/18/0011 Variation to Condition 02 (Approved Plans) of Planning Approval 20/13/0009 for Addition of External Staircase, 1 Nr. Window and 2 Nr. Rooflights at Longmead, Nailsbourne (Retention of Works Already Undertaken) <p>The Parish Council noted the above.</p>	

13.0	Financial Matters	
13.1	Payments None.	
13.2	Receipts None received.	
13.3	KSM Playing Field Accounts as at 31 March 2018. The Parish Council reviewed the Accounts and agreed to ask the Playing Field Committee to provide a budget for 2018/2019. The Clerk advised that the annual grant cheques which were thought to be lost had been found. Item closed.	Cllr Anderson
14.0	Correspondence The Clerk advised that no correspondence had been received.	
15.0	Matters for Next Meeting None.	
16.0	Items for LinkUp ❖ Planning Application ❖ Next Parish Council Chairman ❖ Date of next Parish Council meeting	Cllr Anderson
17.0	Date of Next Meeting Date of next meeting is Monday 10 September 2018 at 7.30PM. Cllr Stokes to chair the meeting. The meeting closed at 8.40PM.	

Signed:

Date:

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