

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
HELD AT THE VILLAGE HALL ON MONDAY 8 OCTOBER 2018

Item Nr	Item	Action By
1.0	<p><b>Election of Chairman</b></p> <p>As agreed at the Annual Parish Council Meeting held in May 2018, the Chairman position will rotate in alphabetical surname order, at each meeting and whomever is elected will remain as Chair until the next meeting.</p> <p>In the absence of Cllr Marsh, due to illness, it was agreed Cllr Anderson should be Chairman for the October 2018 meeting and he duly signed the Declaration of Office which was witnessed by Cllr Stokes (Acting Clerk).</p>	
2.0	<p><b>Attendance and Apologies</b></p> <p>In attendance:  Cllr M Anderson (Chairman)  Cllr N Bradshaw  Cllr J Clarke  Cllr Stokes (Acting Clerk)  Cllr K Taylor  Cllr N Townsend (PC and TDBC Councillor)</p> <p>Apologies received from:  Cllr S Farnham  Cllr J Marsh  Cllr A Wilcox  Cllr C Tucker (TDBC Councillor)  Cllr R Williams (SCC Councillor)  Miss C Roche (Parish Clerk)</p>	
3.0	<p><b>Councillors Declarations of Interest in Any Agenda Item</b></p> <p>None.</p>	
4.0	<p><b>Police Update</b></p> <p>PCSO Tony Wearmouth (Avon and Somerset Police) reported that during the past month there had been three calls to the police from Kingston St Mary regarding the theft of tools from a van, a reported missing person and a road traffic collision at Nailsbourne (no injury). This compared with 13 calls in the same period 2017.</p> <p>He informed councillors that the community policing teams were being restructured and officers would be spending more time patrolling local areas on foot or by bicycle. As a result, villagers should see uniformed officers more frequently.</p> <p>New posters giving the contact details of himself and his colleague were being prepared and would be circulated.</p>	
5.0	<p><b>TDBC Councillor Update</b></p> <p>Cllr Townsend reported:</p> <ul style="list-style-type: none"> <li>❖ The new car park pay system in Taunton had been delayed but should be introduced by the end of October.</li> <li>❖ Pedestrianisation of parts of the town centre will commence after Christmas</li> <li>❖ Demolition had begun of the old St James Street swimming pool</li> <li>❖ Coal Orchard car park will reopen at the beginning of December.</li> </ul>	
6.0	<p><b>Resignation of Parish Clerk</b></p> <p>It was with great regret that the Councillors received the resignation of the Clerk</p>	

	<p>Miss Caroline Roche who had decided to step down at the end of December 2018 after more than eight years in the post because of her increased work commitments.</p> <p>Cllr Stokes reported that, as Acting Chairman in September, he had advertised the vacancy on the SALC (Somerset Association of Local Councils) website and the Kingston St Mary website. He had also circulated a poster to go on local notice boards.</p> <p>Cllr Farnham had agreed to be the contact point for applicants and three members Cllrs Anderson, Bradshaw and Willcox had agreed to serve on any interview panel, subject to other commitments.</p>	
7.0	<p><b>Approval of Minutes of Previous Meeting dated 10 September 2018</b></p> <p><b>Resolved:</b> The Minutes were approved and signed as a true record.</p>	
8.0	<p><b>Matters Arising</b></p> <p><b>Mill Cross/Nailsbourne ad Parsonage Farm/The Swan Kissing Gates Repair</b></p> <p>Cllr Taylor informed the Council that some of the wood had rotted and a catch and spring were missing. Two residents had offered to carry out the repair if the Parish Council would pay for the materials. The cost would certainly be under £100.</p> <p><b>Resolved</b> It was agreed to take up this offer and foot the bill for materials.</p>	Cllr Taylor
9.0	<p><b>Environmental Issues</b></p> <p>A resident had asked when the Woodlands Trust will be dealing with the trees overhanging the highway at the Spinney. Cllr Anderson said he would mention this to Cllr Wilcox.</p> <p>Cllr Bradshaw reported the bank in Bay Hill had now been cut back, as requested a year ago, to enable the full width of pavement to be used.</p>	Cllr Anderson
10.0	<p><b>Village Hall Notice Board Repair</b></p> <p>The Clerk was still awaiting a quote for cedar wood tiles for roof (instead of replacing with slate tiles) and for the roof to be reinstated. Ongoing.</p>	C/F
11.0	<p><b>Planning</b></p>	
11.1	<p><b>Applications</b></p>	
11.1.1	<p>20/18/0020 Erection of a detached, timber framed, triple garage at Little Fulford, Yarford Road, Kingston St Mary.</p> <p><b>Resolved:</b> The Parish Council agreed to make no comment on this application.</p>	Clerk
11.1.2	<p>20/18/0025 Erection of 4-bay carport extension and reconfiguration of conservatory link to annex, replacement of chimney and incorporation of garage into dwelling at Millfield House, Kingston Road, Kingston St Mary</p> <p><b>Resolved:</b> The Parish Council agreed to make no comment on this application.</p>	Clerk
11.3	<p><b>Application 20/18/0018 Copper Hill</b></p> <p>The Council was informed that the application to build a detached dwelling on land at Lodes Lane, Kingston St Mary would be considered by TDBC's planning committee on Wednesday 10 October 2018 at 6.15PM. The Planning Officer was recommending approval of the Application.</p>	

11.4	<p>It was agreed that, since the Parish Council had opposed the plan to build a house in this location and in view of the strength of feeling among residents in the area, a Parish Councillor should attend and speak at the Planning Committee. Cllr Anderson agreed to attend, if possible.</p> <p><b>Longmead, Nailsbourne</b>  Taunton Deane Planning Services reported that an Enforcement Officer had visited Longmead to investigate alleged unauthorised structures and had met with the owner. The Officer found construction work at the property was in accordance with approved plans or was permitted development. However, a follow up visit is planned in November 2018 to check that landscaping work has been completed.</p>	Cllr Anderson
12.00	<p><b>Payments</b>  ❖ PKF Littlejohn LLP £240.00 (External Audit 2017/18 (£200 + VAT))  <b>Resolved:</b>  The Parish Council agreed to make the above payment.</p> <p><b>Receipts</b>  None</p>	Clerk
13.0	<p><b>Matters for Next Meeting</b>  ❖ Parish Clerk vacancy  ❖ Community Plan update  ❖ External Audit 2017/18 Review  ❖ Internal Audit 2018/19 Half Year Review  ❖ Income versus Spend 2018/2019 Review  ❖ Precept 2019/2020: Draft Budget Review</p>	
14.0	<p><b>Items for LinkUp</b>  ❖ Parish Clerk vacancy  ❖ Planning Applications  ❖ Next Parish Council Chairman  ❖ Date of next Parish Council meeting</p>	Cllr Anderson
15.0	<p><b>Date of Next Meeting</b>  Date of next meeting is Monday 12 November 2018 at 7.30PM. Cllr Taylor to chair the meeting.  The meeting closed at 8.35PM.</p>	

Signed:

Date:

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